



ANNUAL REPORT

1 July 2007 – 30 June 2008

TABLE OF CONTENTS

	Details	Page
Chapter 1	Introduction and Overview 1.1 Foreword by the Executive Mayor 1.2 Acknowledgement by the Municipal Manager 1.3 Overview of the Municipality	
Chapter 2	Performance Highlights	
Chapter 3	Human Resources and Other organizational Management	
Chapter 4	Functional Delivery reporting	
Chapter 5	Audited Statements and Related Financial Information	

ANNEXURES

Annexure A – Summary of Training attended

Annexure B – Financial Statements

Annexure C – Auditor General's Report

CHAPTER ONE

CHAPTER 1: INTRODUCTION AND OVERVIEW

1.1 Foreword by the Executive Mayor



Cllr. N.S. Leeto: Executive Mayor

FOREWORD BY THE EXECUTIVE MAYOR

Foreword of the Executive Mayor

We have completed a milestone of the 2007/2008 financial year and have traversed indeed, a path full of complex challenges and opportunities, a path critical to ensure that the masses of our people who entrusted us with the responsibility to change their lives, receive unequivocal attention and services from the municipality.

This report that we present, has taken stock of our achievements, weaknesses and challenges. The report will not only reflect a mere balance of sheet of revenue versus expenditure but the extent which the quality of lives of our people has been improved and over and above, an account of our own assessment to ensure that we adhere to the responsibility and obligation to discharge good governance based on the Batho-Pele principles.

In the quest for democratic and accountable governance that ensures sustainable service delivery and promotes socio-economic development in a safe and healthy environment, we have focused our united effort to provision of basic services to our people based the following Key Performance Areas:

- Good Governance
- Municipal Financial Viability
- Institutional Development
- Local Economic Development
- Service Delivery and Infrastructure

We focused our attention on the above 5 KPA's irrespective of our divergent philosophies so that the people who voted for this ANC lead government benefit in bringing a powerful human machinery of service delivery into force and transform the lives of our people. However, we acknowledge that we have not been able to fully service our community because the financial constraints and shortage of personnel of which the details are depicted in this report.

Matjhabeng Municipality with its huge developmental needs and continued disparities between affluent communities and those that are needy, employed multi-faceted mechanisms through which we sought to service our community. This noble project will continue to propel and jet us to the commitment we made before we achieve freedom and in post 1994 period.

We must continue to advocate and work towards the true realization of a better life through this accounting mechanism and continue to create conditions conducive for the betterment of our community.

In achieving further the legislative mandate of local government, it is my hope that we will continue to work together with our community and others who purportedly subscribe to our commitment to undermine poverty, joblessness and

underdevelopment. We thank the entire community of Matjhabeng which stood side by side with us in supporting our democracy and the upliftment of the less fortunate and dare not to be diverted in heightening the plight of our people. None of us shouldn't and must not forget that democracy is not only about how representatives are chosen. It is about how ordinary citizens are regarded in the decision-making process. They must be governors and not passive bystanders and they must be equal to decision-makers.

I want to take this opportunity to thank the team at our municipality, both councilors and officials who ensured that we stay firm and unwavering in focusing on the needs of our people despite persisting challenges we are continuing to face of bettering the lives of our people as what is presented here had a direct and measurable impact on the lives of our people.

Cllr N.S Leeto

Executive Mayor

Vision

Being a benchmark developmental municipality in service delivery excellence.

Mission

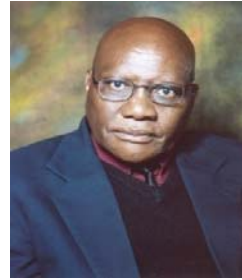
- By being a united, non racial, non sexist, transparent, responsible municipality.
- By providing municipal services in an economic, efficient and effective way.
- By promoting a self-reliant community through the promotion of a culture of entrepreneurship.
- By creating a conducive environment for growth and development

Composition of Mayoral Committee

The following members of the Mayoral Committee were appointed by the Executive Mayor to head the various section 80 Committees and were composed as follows:



Cllr M.H Ntsebeng – Special Programmes



Cllr T.W Dlova– Policy & Strategy



Cllr M. Radebe – Social Services



Cllr Z. Thuthani – Local Economic Development



Cllr C. Dlamini – Community Services



Cllr A. Kotzee – Infrastructure

Resigned
Replaced by Cllr: Humphries



Cllr B. Montshioa – **Urban Planning and Housing**



Cllr N. Speelman -- **Finance**



Cllr Z. Noveld–**Corporate Services**



Cllr E. Tladi–**Public Safety & Transport**
Passed away

3.2 Reconstituted Mayoral Committee

As a result of departure of other councilors, resignations and deaths, the Mayoral Committee was reconstituted as follows:



Cllr L. Humphries–**Special Programmes**
Replaced Cllr. E. Tladi



Cllr M. Mfebe--**Urban Planning & Housing**
Replaced Cllr. C.Dhlamini resigned

Clusters of Mayoral Committee

In ensuring cooperation, coherence and interconnectedness in the programmes developed by section 80 committees, the Mayoral Committee established clusters to enhance these approaches. The following political clusters have been established:

- Finance and Asset Management headed by Cllr. N. Speelman
- Governance, Administration and Human Resources Development headed by Cllr. Z. Noveld
- Crime Prevention, Security and Community Services headed by Cllr. M. Radebe
- Economic and Infrastructure Development headed by Cllr. B. Montshioa

1.2 Acknowledgement by the Municipal Manager



Mr. T.H.E. Pietersen: Municipal Manager

The municipality is pleased to submit its Annual Report of 2007/ 2008 within the stipulated time frame as set in MFMA, chapter 12.

The Annual Report fairly present the status of the affairs of the municipality including its entire performance against objectives set in the year under review.

The municipality has remained committed to its strategic priorities with some objectives having been met while the others have been achieved under strenuous financial resources.

The municipality has continuously seen 2007/2008 as a year of serious delapidation of its aged infrastructure. Higher percentage of infrastructure in Matjhabeng is older than 50 years and with increased population it can no longer sustain the demand. However in other arears such as Local Economic Development, accelerating and sharing growth is continuously being achieved through improvement of local developing entrepreneurs.

Although revenue collection has remained a main challenge, the municipality has put in place some recovery measures in conjunction with other government departments such as Treasury (Provincial and National).

The management appreciate the guidance of Executive Mayor and members of Mayoral Committee as was taken to address challenges as they were identified.

The current year will mainly focus on continuous eradication of poverty and social upliftment through improved infrastructure and accelerated service delivery.

MATJHABENG EXECUTIVE MANAGEMENT TEAM



**Chief Operating Officer
Dr. L. Moorosi**



**Chief Financial Officer
Mr. T. Kometsi**



**Director Corporate Support
Services
Mr. MNS. Moletsane**



**DIRECTOR Infrastructure
Mr. M. Besani**



**Director Community &
Social Services
Mrs. KR. Maloka**

1.3 Overview of the Municipality

1.3.3 Population and demographics

The total population of Matjhabeng Local Municipality is estimated to be 408 170 in terms of the housing IDP report. This figure is calculated based on the 2001 census.

The Matjhabeng Local Municipality's population can be broken down as follows:

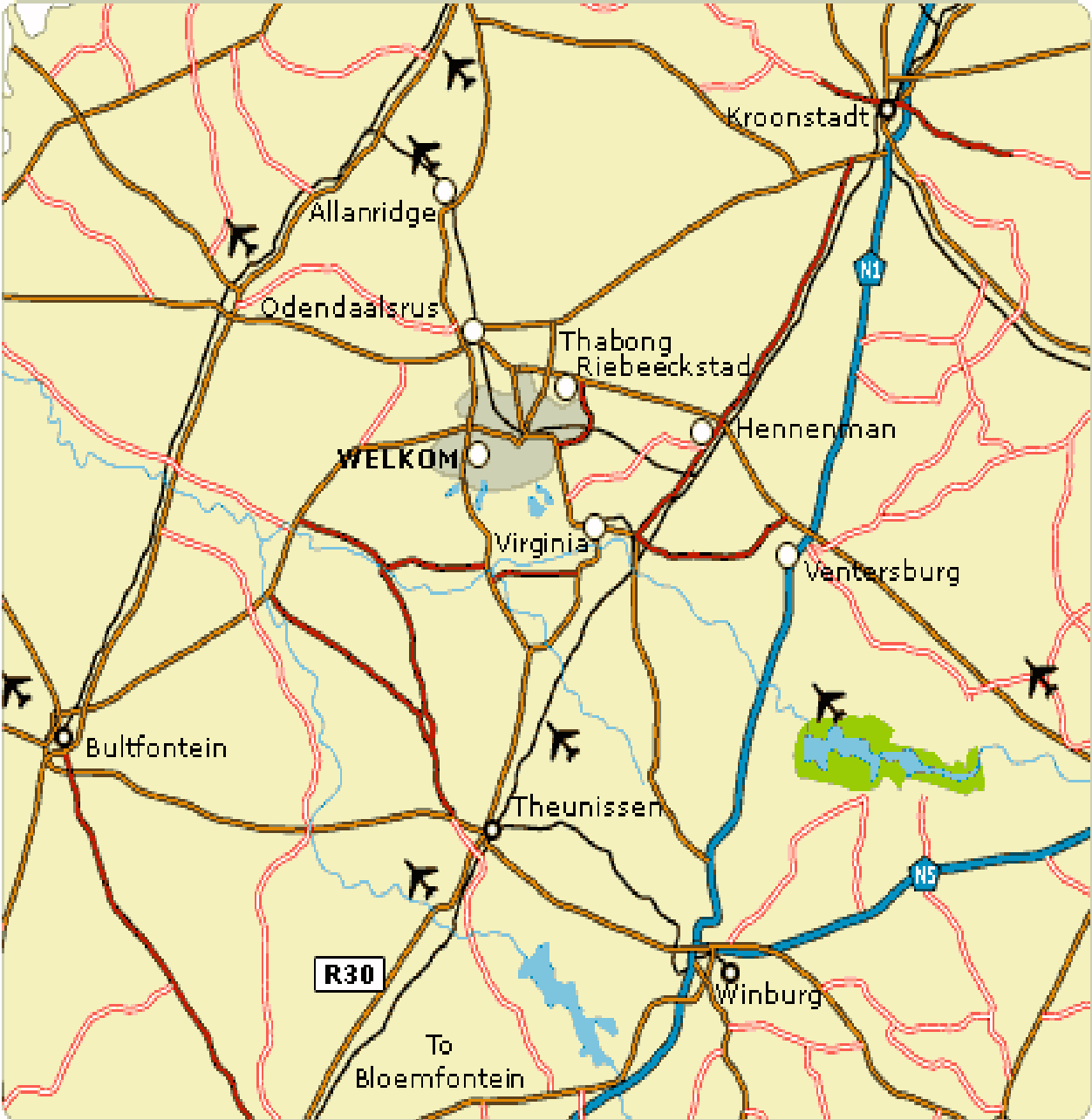
	<i>No. of houses</i>	<i>Population</i>
Allanridge	465	1 823
Nyakallong	4 834	16 842
Hennenman	1 118	2 926
Phomolong	4 591	18 145
Odendaalsrus	3 052	8 654
Kutlwanong	12 735	58 964
Ventersburg	393	1 063
Mmamahabane	2 521	9 079
Virginia	8 217	21 189
Meloding	18 883	73 643
Welkom	21 750	56 550
Thabong	28 003	139 292
<hr/>		
TOTAL	106 562	408 170

Source : Statistica South Africa Census 2000

The rural areas of Matjhabeng is made up 2 500.00 Farms.

Matjhabeng Local Municipality consists of 36 wards.

The following diagram is the Map indicating the area of Matjhabeng Local Municipality boundaries.



Source : EasyMaps

1.3.4 LEGISLATIVE MANDATE

Matjhabeng Local Municipality was created and is governed among other, the following legislations:

- The Constitution of the Republic of South Africa 1996
- Public Finance Management Act No. 1 of 1999
- Upgrading of Land Tenure Rights Act No. 112 of 1991
- The Housing Act. 107 of 1997
- Prevention of Illegal Eviction from and Unlawful Occupation of Land Act of 1998
- The Housing Consumers Protection Measures Act of 1998
- The Rental Housing Act of 1999
- Home Loan and Mortgage Disclosure Act of 2000
- Subdivision of Agriculture Land Act.70 of 1970
- The Development Facilitation Act No. 67 of 1995
- The townships Ordinance No. 9 of 1969
- The Less Formal Township Establishment Act No. 113 of 1991
- The Physical Planning Act No. 125 of 1991
- Municipal Systems Act of 2000
- Municipal Demarcation Act of 1998
- Municipal Structures Act No. 117 of 1998 as amended in 1999 and 2000
- White Paper on Local Government of 1998
- Disaster Management Act 57 of 2003
- Fire Brigade Act No. 99 of 1987
- National Veld and Forestry Act No. 101 of 1998
- The National Environmental Management Act Of 1999
- Traditional Leadership and Governance Framework Act No. 42 of 2003
- National Spatial Development Perspective (NSDP)

CHAPTER TWO

CHAPTER 2: PERFORMANCE HIGHLIGHTS

2.3 PERFORMANCE ON NATIONAL KEY PERFORMANCE INDICATORS

2.3.1 KPA 1 – GOOD GOVERNANCE

KEY PERFORMANCE AREA 1 – GOOD GOVERNANCE

1. Background

The Executive Mayor's Office is the most senior political office providing political direction and in the process interacts with the administrative and legislative arm of the municipality including various organs of the community. In the process of achieving this, it further more interact with the political leadership of the majority party for adherence to the political mandate of the Executive Mayor in undertaking her legislative mandate based on various pieces of legislations. This process is not exclusive in terms of broadening consultation with other parties in the municipal council. However, the inclination in this regard is with the majority party in the council.

In enhancing the accountability of the administration to the Executive Mayor, the Executive Mayor meets regularly with the Municipal Manager to focus on key service delivery issues and other programmatic areas that requires the attention of both offices.

These processes are further complimented by Whippery which is convened by the Council Whip to enhance political responsibility of both the executive and legislative arms of the municipality.

The Office of the Executive Mayor has set the following objectives as part of its intent to fulfill its broad legislative and political mandate:

- Provide political and administrative support
- Implement and monitor programmes as resolved by the Executive
- Improve cooperative governance
- Build rapport and image of the municipality by profiling the institution through special programmes and flagship projects

The above process is done to achieve the key strategic objective of the Office of the Executive Mayor in overall and to provide political, efficient and effective administrative support to enable the Executive Mayor to execute his/her mandate

In realizing this key strategic objective, the office of the Executive Mayor embarked on a process to achieve amongst others the following:

- review their performance in relation to the legal mandate,
- reaffirm their key functions and responsibilities,

- identify key factors affecting their performance by conducting Environmental Scanning,
- Develop an Action Plan and set Performance Targets,

This process was done through Mayoral Lekgotla held during September 2007 and an intense Strategic Planning held during February 2008 of which the results of both processes are still intact and more relevant to date.

2. The Departmental Values

The Office of the Executive Mayor derives its values from the Batho Pele Principles viz. Consultation, Setting service standards, Increasing access, Ensuring courtesy, Providing information, Openness and transparency, Redress and Value for money

3. Composition of Mayoral Committee

The following members of the Mayoral Committee were appointed by the Executive Mayor to head various Section 80 Committees and were composed as follows:

Cllr N.S Leeto – Executive Mayor

Cllr M.H Ntsebeng – Special Programmes

Cllr M. Radebe – Social Services

Cllr T.W Dlova – Policy and Strategy

Cllr Z. Thuthani - LED

Cllr C. Dlamini – Community Services

Cllr E. Tladi – Public Safety and Transport

Cllr A. Kotzee -- Infrastructure

Cllr N. Speelman -- Finance

Cllr B. Montshioa – Urban Planning and Housing

Cllr Z. Noveld – Corporate Services

3.1 Meetings of the Mayoral Committee

Mayoral Committee had 15 meetings under the period in review including Special Mayoral Committees convened by the Executive Mayor. In tightening the responsibility of section committees, a Mayoral Lekgotla was convened during September 2007 to review the progress made since the council was elected in 2006 and develop a plan for the 2007/2008 and 2008/2009 financial years.

3.2 Attendance at Mayoral Committee Meetings

Attendance at Mayoral Committee meetings is generally excellent as there were never problems of a quorum

3.3 Reconstituted Mayoral Committee

As a result of departure of other councilors, resignations and deaths, the Mayoral Committee was reconstituted as follows:

Cllr N.S Leeto – Executive Mayor

Cllr M.H Ntsebeng – Social Services

Cllr M. Radebe – Public Safety and Transport

Cllr T.W Dlova – Community Services

Cllr Z. Thuthani – Policy and Strategy

Cllr L. Humphries – Special Programmes

Cllr A. Kotzee -- Infrastructure

Cllr N. Speelman -- Finance

Cllr B. Montshioa – LED

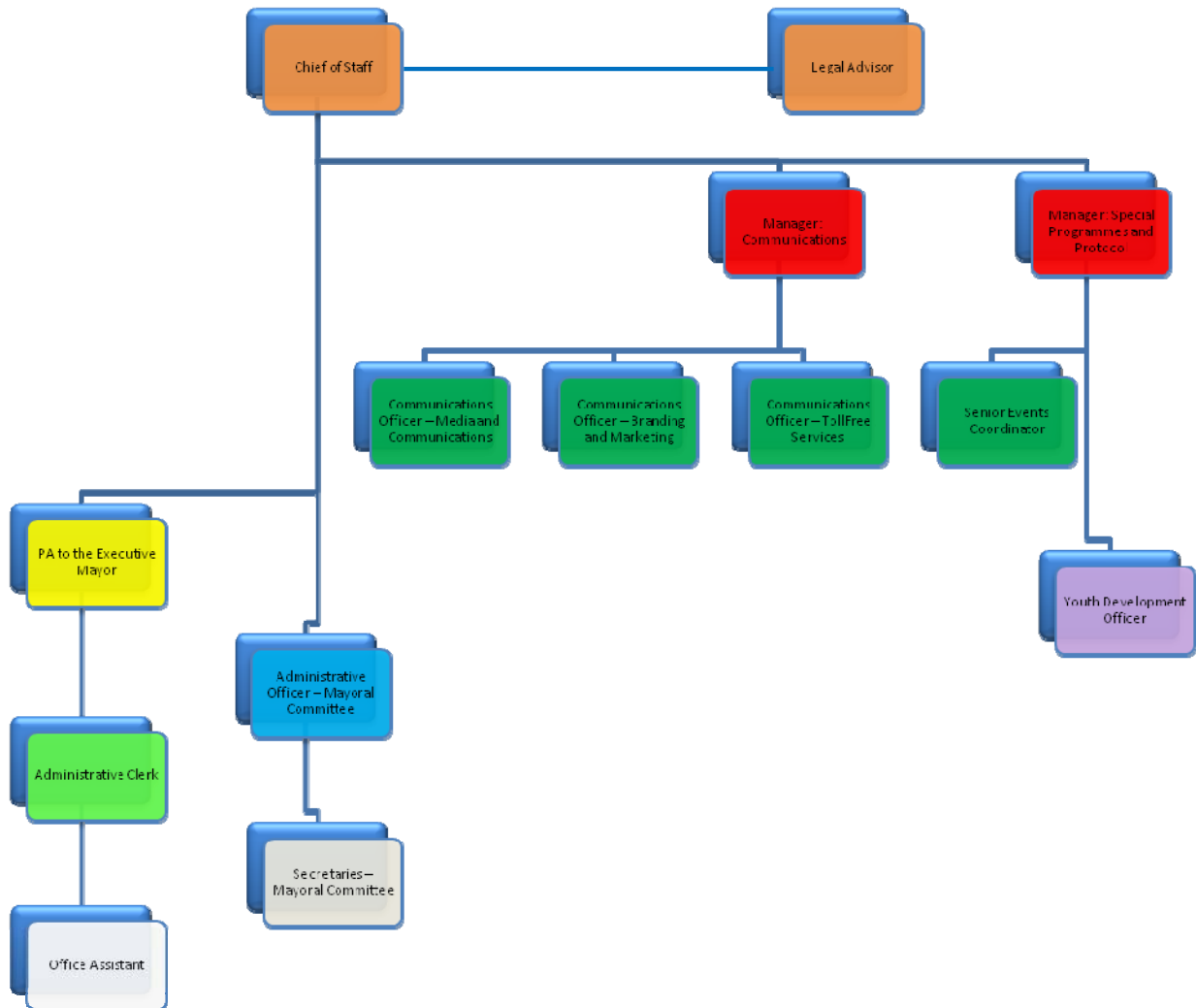
Cllr M. Mfebe -- Urban Planning and Housing

Cllr Z. Noveld – Corporate Services

3.4 Clusters of Mayoral Committee

- **Finance and Asset Management headed by Cllr N. Speelman**
- **Governance, Administration and Human Resources Development headed by Cllr Z. Noveld**
- **Crime Prevention, Security and Community Services headed by Cllr M. Radebe**
- **Economic and Infrastructure Development headed by Cllr B. Montshioa**

4 Functional structure in the Office of the Executive Mayor



5. Achievements for 2007/2008 Financial Year

The successes that have been achieved during the 2007/2008 financial year have been expanded in details in other sections of the report to follow and in the main are:

a) Policy

We have learnt significant lessons over the past financial year with respect of the functionality of the local government. These lessons date back from the establishment of new integrated system of local government in 2000. Critical to this was the cooperation of the three spheres of government in achieving their developmental mandate jointly.

In the process of maximizing our participation in this process, we had to engage in a complex process of policy review and development at an institutional level thus the creation of Policy Unit to process at a strategic level, policy issues which required the attention of the municipality.

Complex as the process was, we had challenges of ensuring the maximum participation of our community in enlisting and soliciting their inputs in this process. However, the Policy Unit has been strengthened and most of the policies developed which affect the external stakeholders will be subjected to public scrutiny and participation accordingly.

b) Integrated Development Plan and Budget

As required by the Local Government Municipal Systems Act of 2000, every council has to adopt a single, inclusive and strategic plan for the development of the municipality and this plan is known as the Integrated Development Plan. Our municipality undertook a process to develop this plan through the establishment of the IDP Steering Committee to drive this process which was highly successful. This process required an intense participation of community and other stakeholders including various sectors so that it is all-encompassing and our municipality was able to adhere to this requirement.

In the process of drafting this crucial plan, we were considerate of the financial ability of our municipality to deliver our plans based on the IDP. We therefore engage in a process of linking out budget to the IDP of our municipality which budget was also steered in a similar way as the IDP and was adopted by the council.

c) Service Delivery

The overall achievements of the municipality regarding service delivery have been extrapolated in the sections of this report. However, we need to indicate that there has been an increase in service delivery at a massive scale.

This process ranged from provision of housing, sanitation, electrification of houses to infrastructure development. Central to the provision of basic services to the people of Matjhabeng, a surmountable increase in indigent support and allocation of free basic services was heightened significantly and we recorded a satisfactory progress in reaching out to our people. More focus in the process of delivering this service was on bucket eradication which was a national mandate where a significant progress has been recorded.

d) Financial Management and viability

The section which deals with finances of the municipality goes a long way in highlighting in details, the financial status of our municipality and challenges thereof. We have under the period in review, performed satisfactorily with regard to the legislative requirements in terms of submissions to the MEC, the financial report or statements as required.

This process was enhanced by increasing the capacity of our financial section in handling the financial resources of the municipality and ensure compliance to the regulations of the National Treasury. We strengthened our supply chain management policies for strict adherence to financial regulations of the treasury and process to implement these policies are in motion.

In complementing these processes, a Revenue and Expenditure Committee was established chaired by the Executive Mayor to provide political direction to the Finance section of the municipality. This was to ensure that revenue collection and expenditure of the municipality is closely monitored and where feasible, clear strategies are put in place to shuttle the process.

e) Local Economic Development

Local Economic Development forms the corner stone of success stories of many municipalities. Our municipality has engaged vigorously in programmes that can make this clarion project a great success. We have commissioned a process of development of the Local Economic Strategy of which some of its aspects are being implemented. A full might will be put in place once the strategy is being rolled out massively and this process will be driven with other stakeholders to strengthen it.

f) Media liaison and communications

The municipality of Matjhabeng is committed to principles of transparency and accountability to the community. In realizing this goal, a communications manager was appointed and communications unit was established to facilitate this processes. This process saw the culmination of Matjhabeng news which was launched the first week of July 2008 with poignant key deliverable message based on the achievements and way forward of our municipality.

This newsletter was able to inform the public about the achievements of the municipality and subsequent programmes which were to be implemented. The response of the community and the reception of the newsletter were overwhelming as it was able to link the municipality with its community.

Part of this process was also to ensure that we strengthen our marketing strategy as municipality as we have been doing this through media on an ongoing basis. Furthermore, the event management arm of the municipality was able to pull successful massive programmes which drew the attention of the electronic media countrywide and this asserted the role of our municipality in bringing information to the community.

g) Inter-governmental relations

Inter-governmental relations constitute one of the cornerstones of service delivery in our sphere of government. Through national and provincial imbizos, our municipality was able to strengthen its relations with various government departments both at national and provincial level. Through this process, we were able to communicate the programmes of government and its achievements and solicited inputs from the community.

It was through these programmes that we were able to filter governments' programmes on the ground and identified key strategic issues requiring our intervention and subsequent processes thereof.

Our municipality took a cue from this approach and complimented the national and provincial imbizo approach with a programme inclined more to local content complimenting the approaches at national and provincial level.

h) Service delivery audit

As an accountable institution accountable to the public and servicing the public, it became paramount for us as the municipality to do check and balances in terms of our delivery mechanism and assess our capacity to deliver services and root out the bottlenecks hindering the process. This process warranted a platform where this process can be carefully examined and our municipality held service delivery audit meetings chaired by the Executive Mayor, attended by all ward councilors, Mayoral Committee and Managers.

The success on improvement of service delivery in Matjhabeng during the period under review can be mainly attributed to these meetings which made great strides in terms of assessing the performance of the municipality on service delivery issues and eliminating stumbling blocks which were hindering the process.

i) ICT infrastructure

The excellent performance of our municipality did not only rely on its committed personnel alone but also on the available infrastructure to pursue our key strategic goals. For us as the institution to be able to achieve the desired goal we had revamped the ICT infrastructure that we had so that we increase the capacity of the municipality to deliver. Most sections of our municipality were

j) Poverty alleviation

As part of the flagship programmes of the Office of the Executive Mayor, numerous initiatives were taken through the discretionary vote of the Executive Mayor in response to assist the most needy members of the community. This ranged from allocation of financial assistance to learners who went abroad as to interact with various institutions to enhance their career and participate in sporting activities to direct assistance to destitute families and focal sectors such as children, old age people and people with disability.

The programme gained momentum and was expanded where most needy people were provided with clothing, blankets and food. Joint initiatives with various government departments such as

social development were intensified to register those who qualified for child support grants, social grants and pensions.

Direct and indirect assistance to the community was offered through various programmes. These includes participation of our local teams in O.R Tambo Games where the municipality availed financial resources including sporting gear and kit for teams which were participating in these games, donation of blankets to needy members of the community through ward councilors, etc.

k) Nation building, events and campaigns

Our municipality participated and hosted most of the national days celebrated country wide. These programmes were complimented by programmes such as launching of heroes monuments, freedom day lectures, fun runs and other activities. Most of the significant days in our municipality did not go unnoticed as part of our nation building programmes.

Campaigns such 16 Days of activism against women and children abuse, programmes against domestic violence, Arrive Alive (Khanya Campaign) and others were a yardstick of our municipality's commitment towards nation building and dedication towards rooting out social ills in our community.

Below are the highlights of the programmes or campaigns undertaken:

Bursary Award Ceremony

This event is according to the year plan, but the date of the event had to change.

The event was held on the 30th January 2008 at the Ferdie Meyer Hall. This event was held in partnership with the department of Education. Learners, Principals, other Government Departments, Councillors, Officials, Bursary Recipients and Parents were invited to attend this event. The event was aimed at awarding certificates to best performing schools, best performing students in Maths, Physical Science and English, overall winners in different subjects, the event was also to award bursaries to ten (10) learners from around the six units of Matjhabeng Municipality. The number of people attending the event was 500 people.

- **Launching of two Fire Trucks**

This event was not part of the year plan, but was a request from the Executive Mayor to have a launch for the two fire engines from Public Safety and Transport. The event was held on the 04th March 2008. The event was held jointly with the department of Public Safety and Transport, and Emergency Services. The event was held at the Central Park near the Theatre where the department paraded the trucks and a short demonstration was presented by the department.

- **Moral Regeneration Prayer Service**

The event was held on the 17th March 2008, at the Ferdie Meyer Hall. The moral regeneration prayer service involved all pastors, women's manyano, members of church denominations, faith based organizations, ANC women's league, Councillors, Municipal Manager, Directors, officials.

- **Launching Of Cleaning Campaign**

The launching was held on the 28th March 2008. The launching was held with the involvement of Ward Councillors who had to supply ten (10) volunteers from each ward. The main focus for the launching was based at Thabong and only Ward Councillors from Thabong were requested to submit volunteers, but the process will also be extended to other units. The Executive Mayor, Municipal Manager, Directors, Officials, Councillors all took to the streets of Thabong to clean the streets. Overalls were handed over to all participants of the cleaning campaign.

- **Freedom Day Celebrations**

Build up activities preceded the day of the main event. The activities unfolded as follows:

- **Freedom Day Marathon and Soccer Match**

This event targeted all units and all age groups to participate in this marathon. The event was headed by Manager Special Programmes. The marathon was held on the 21st April 2008 at the Zuka Baloyi Stadium. The start point was at Kgotso Pula Nala to the Stadium. The winners of the marathon were awarded certificates by the Executive Mayor

- **Memorial Lecture**

The memorial lecture was held on the 22nd April at the Theatre. The main speaker was Professor Mathole Motshekga. Youth and other stakeholders were invited from all six units. \

- **Charity Golf Day**

The Charity Golf Day was held on the 25th of April at the Oppenheimer Golf Club. The event was hosted by Matjhabeng Municipality in partnership with Sedibeng Water. Golfers from all over were invited. All registration fees and donations were paid directly to the Matjhabeng account.

- **Gala Dinner**

The Gala Dinner was held on the 25th April at the Ferdie Meyer Hall after the Charity Golf. Prizes were awarded to the winners of the Charity Golf and the Freedom Day Marathon.

- **Day of Remembrance – Hounoring Fallen Heroes**

This was the main event held on the 26th April. The Guest Speaker was Mrs Winnie Madikizela Mandela. The event started with a prayer service. Families of fallen heroes from locally were part of the event and a memorial stone was erected where all the names of the identified fallen heroes around Matjhabeng were engraved.

Events that followed after were as follows:

- Traffic Passout
- Launching of Bikes
- Prayer Service for Xenophobia

2.3.2 KPA 2 – MUNICIPAL FINANCIAL VIABILITY

BUDGET

Matjhabeng Local Municipality has had an extremely exciting and challenging 2007/08 financial year. Financially the year brought about challenges which had to be overcome in order for the municipality to sustainably move forward. Matching cash flow to enable the roll-out of the budget was extremely difficult. The municipality developed. The tables below contain summaries and explanation regarding the financial activities for the financial year

Table 1 - INCOME

	BUDGET 2006/07 R	EXPECTED 2006/07 R	BUDGET 2007/08 R	VARIANCES %	ACTUAL 2007/08 R
INCOME :		16			
Regional Levies	0	0	0	0.00%	0
Property rates	147,113,030	125,046,075	148,196,180	67.59%	100,172,024
Electricity	191,893,296	137,440,977	195,513,924	69.15%	135,191,495
Water	164,898,154	122,627,640	164,898,154	49.46%	81,553,069
Sanitation	79,048,177	67,190,950	84,092,629	42.87%	36,052,829
Refuse removal	50,075,737	42,564,376	47,273,151	42.31%	20,000,382
Contributions by municipalities for functions & services					
Grants ¹⁷	145,391,000	145,391,000	166,141,000	171.74%	285,337,983
Other	66,761,528	56,747,298	67,307,249	244.14%	164,322,514
Surplus funds appropriated					
TOTAL	845,180,922	697,008,316	873,422,287	94.18%	822,630,296

Table 1 gives an indication of the actual revenue received for the financial year compared to the budget figures for the financial year as well as previous years. It can be seen that the

The under budget figures regarding the service charges was a result of lack of payment of consumers for services rendered by the municipality as well as the water losses incurred during the year. However the municipality is embarking on various projects e.g the Financial Recovery Plan and the restructuring of the different departments to address the aforementioned under collection. The total amount actual revenue was R 822 630 296

Table 2 - EXPENDITURE

	BUDGET 2006/07 R	EXPECTED 2006/07 R	BUDGET 2007/08 R	ACTUAL 2007/08 R	VARIANCES %
EXPENDITURE :					
Allocations to local municipalities ¹⁵	0	0	0	0	0.00%
Salaries, wages and allowances	302,166,699	248,282,787	303,426,902	270,052,038	89.00%
<i>General expenditure -</i>					
Electricity bulk purchases	106,959,644	70,110,662	104,645,824	120,823,009	115.46%
Water bulk purchases	112,777,242	112,000,000	135,332,690	119,968,009	88.65%
Sewer payments	5,500,000	5,000,000	0	0	
Contributions to municipalities for functions & services	0	0		0	
Other	317,777,337	261,614,867	330,016,871	87,494,489	26.51%
TOTAL	845,180,922	697,008,316	873,422,287	598,337,545	68.50%

Table 2 gives an indication of the expenditure incurred during the financial year. The amount of R598 337 545 was spent compared to the budgeted amount of R873 422 287, that is 69%. This under spending was as a result of the following contributing factors

1. Salaries and allowances (89% spent) This was due to certain vacancies not filled
2. Electricity bulk purchases (115,46%) This was due to seasonal fluctuations
3. Water bulk purchases (88.65%) This was due to cash flow constraints

**QUARTERLY INFORMATION
ON GRANTS**

Grant Detail	Amount received and spent each quarter							
	1 July 07 to 30 September 08		1 October 07 to 31 December 08		1 January 08 to March 08		1 April 08 to 30 June 08	
Grant name	Received	Expenditure	Received	Expenditure	Received	Expenditure	Received	Expenditure
Municipal Infrastructure Grant	26,765,705	25,560,622	31,175,000	41,393,000	33,016,986	22,188,580	0	19,263,128
Financial Management Grant	0	540,583	0	173,952	500,000	121,460	0	459,598
Municipal Systems Improvement Grant	0	0	0	0	0	0	0	0

Note that previous year balances have been carried over to this financial year

MIG SPENDING

	2007/08 Budget	Year to date Expenditure	
MIG Funding	148,296,283	128,284,921	68.28%
LDM Funding	5,000,000	-	
Counter Funding Council	34,587,523	36,425,954	
TOTAL	187,883,806	164,710,875	87.67%

BRANCH: SUPPLY CHAIN MANAGEMENT

Service delivery capital projects awarded and undertaken during the financial year under review:

1. MIG Funded Projects

Alterations to Municipal Offices for Provision of Ward Councillor's Offices at Erf 9773, Kutlwanong	270,229.02
Alterations to Municipal Offices for Provision of Ward Councillor's Offices at Erf 435, Kutlwanong	119,011.44
Alterations to Municipal Offices for Provision of Ward Councillor's Offices at Erf 297, Nyakallong	73,232.46
Alterations to Existing Building (Old Police Station) for Provision of Ward Councillor's Offices at Erf 3623, Meloding	152,003.04
Alterations to Municipal Building for Provision of Ward Councillor's Offices at Erf 2064, Phomolong	95,755.44
Construction of Sewer Network for 975 Stands in Meloding Phase 4.	5,038,578.62
Construction of Sewer Network in Phomolong (Hennenman) Phase 8-2	2,607,738.06
Construction of Flush Toilet Structures & <u>Sewer Reticulation in Meloding Phase 5</u>	4,160,509.00
Upgrading of Sewage Pump Stations: Main and Grysbok in Virginia	7,094,198.54
The Construction of Internal Water Network & Waterborne Sanitation in Thabong Phase 10	3,250,597.90
Bronville Ext. 9: Construction of Internal Water Network & Waterborne Sanitation	2,185,275.51
Construction of Internal Reticulation Network & Connection in Meloding Phase 3	2,314,520.34

Rehabilitaion of Old Steel Pump Line: Witpan to Sandrivier	674,056.46
Construction of Flush Toilet Structures & <u>Sewer Reticulation in Meloding Phase 5</u>	4,160,509.00
Upgrading of Sewage Pump Stations: Main and Grysbok in Virginia	7,094,198.54
The Construction of Internal Water Network & Waterborne Sanitation in Thabong Phase 10	3,250,597.90
Bronville Ext. 9: Construction of Internal Water Network & Waterborne Sanitation	2,185,275.51
Construction of Internal Reticulation Network & Connection in Meloding Phase 3	2,314,520.34
Rehabilitation of Old Steel Pump Line: Witpan to Sandrivier	674,056.46
Meloding Phase 3A: Construction of Sewer Network for 594 Stands	2,295,649.30
Development & Implementation of Health & Hygiene Education Program	1,338,000.00
Development & Implementation of Health & Hygiene Education Program	1,607,500.00
Construction of Sewer Network for 1,374 stands in Phomolong Phase 2	4,746,625.12
Stateway Sewer	7,500,000.00
Mmamahabane: Pump Station Upgrade	1,000,000.00
Thabong Hani Park X20: Water Network & Connection to 1,057 stands	3,699,500.00
Replace Worn-out Waterlines*	3,700,000.00
Thabong T16 Phase 9: Water Network & Connection to 507 stands	1,800,000.00
Thabong T12 Phase 4: Water Network & Connection to 80 stands	280,000.00
Hani Park: Storm water channels	584,000.00
Water Borne sewage Network for the 5324 Stands in Hani Park (Phase 1) comprising of the following	36,131,600.00
Meloding: Meloding Road to Cemetery	2,200,000.00
Odendaalsrus-Bronville-Koppe Alleen: Lining of Worn-out Sewer Lines*	6,000,223.00
Resurfacing & Upgrade of Roads*	14,360,000.00
Kutlwanong: Inlet Pump Station Construction & Upgrade	4,000,000.00

Thabong: Pump Station Upgrade & Extension	4,000,000.00
Meloding: Bucket Eradication: Meloding outfall Sewer to Virginia (3300)	5,900,000.00
Construction of Pump Station, Pump Line & Main Connector Line to Ext 19 Hani Park Thabong	2,317,323.12
Medium Voltage (6600) Bulk Supply to Witpan Pump Station	2,395,283.42
Construction of Flush Toilet Sewer Reticulation in Meloding Phase 2	5,043,853.84
SUB-TOTAL	158,614,421.38

2. Own Funded Projects

Purchase of service delivery vehicles: Refuse Removal Trucks (Compactors) x 10	19,029,453.00
SUB-TOTAL	19,029,453.00

3. Department of Minerals and Energy (DME) Funded Projects

Electrification of Thabong Ext 15 & Bronville Ext 9	1,080,000.00
High Mast Lightning	6,142,770.00
Civic Centre Electrical Network Upgrade	5,000,000.00
Hennenman Electrical Network Upgrade	1,524,894.21

4. Lotto Funded Projects

Phomolong: Upgrade of Phomolong Stadium & other facilities (Lotto Funding)	1,501,500.00
SUB-TOTAL	1,501,500.00

5. Other Non-capital Projects

Short-term Insurance Portfolio for Matjhabeng Local Municipality	1,489,714.00
Upgrading of MLM Valuation Roll	15,000,000.00
SUB-TOTAL	16,489,714.00
GRAND-TOTAL	209,382,752.59

Approximately 80% of bids were awarded to the historically disadvantaged individuals and companies.

2.3.3 KPA 3 – INSTITUTIONAL DEVELOPMENT

Organisational structure and staff establishment

The Organizational Environment of the Municipality was fairly stable in the year under review with most Senior Management posts filled and 50% are women. Challenges identified during the year under reporting, that might have impacted negatively on service delivery include a high vacancy rate and the salary bill of the Municipality which is standing at 34.74%.

In order to appropriately address the above challenges and mitigate potential negative effects on the Municipality, the following actions were taken:

The process consulting services and personnel audit was conducted reviewed and appropriately address with a view to optimizing the utilization of human resources in accordance with challenges facing the Municipality. Employee's job descriptions were also updated and all sent to the job evaluation committee led by the South African Local Government Association to ensure that the performance of all official are aligned with the service challenges.

Skills development

Based on the annual skills development contribution in terms of skills levies, a total amount of R 786 777.00 was received as a mandatory grant from the Local Government Sector Education and Training Authority. The submission of a Workplace Skills Plan and Annual Training Report warranted the disbursement of the mandatory grant. Apart from the mandatory grant, a discretionary grant for learnerships was provisionally allocated in terms of the submitted declaration of intent.

Learning programmes, covering various occupational categories within the Matjhabeng Municipality have been attended by a total of one-hundred-and-ninety delegates at a total cost of R 490 000.00:

Financial assistance for sixty-five officials to assist with the obtainment of tertiary qualifications amounted to R 300 000.00.

Performance Management

PMS framework has been approved by Council and a draft scorecard developed. The 2007/8 Performance contracts of other S57 managers including Human Resources Development Plan have been signed and submitted to LGH. The Municipal Manager's performance has been assessed. The training for branch and divisional heads has been conducted and the challenge is to cascade the performance management to lower levels.

2.3.4 KPA 4 - LOCAL ECONOMIC DEVELOPMENT

LED Strategy

The department of Local Economic Development internally developed a draft strategy which was completed in February 2008

Public Private Partnership

The Municipality interacted with mining companies as enshrined in the municipality's Integrated Development Plan and according to Municipality's Key Performance Area . The Social Plan Document ensures that the mining companies contribute to a sustainable economic development, poverty eradication and community upliftment programmes in the area of operation

Twenty three projects, thirteen of which were priorities, were submitted to Harmony for assistance and funding

Projects

- Matjhabeng Nethouse
- Welkom Showgrounds
- Upgrading of Welkom Airport
- Tourism/Mining Museum
- Mining Benefication
- Rehabilitation of slime dams
- Live Auction centre
- Business Development Centre/Industrial Hives
- Establishment of Agri-Tourism Project in Virginia
- Marketing of Matjhabeng area
- Community upliftment
- Integrated poultry

Agri Sector

Five farms with a combined size of 400 HA were acquired through the land reform programme. Thirteen farms are located in Welkom and Saaiplaas, sixty emerging farmers with a total of 200 livestock have been relocated to the farms around Welkom.

The Commonage policy as well as commonage by-laws were completed and adopted by Council

SMME Development

Four separate workshops for 120 candidates, in the following categories, were

Financial Management

Life Skills

Bookkeeping

2.3.5 KPA 5 – SERVICE DELIVERY AND INFRASTRUCTURE

INFRASTRUCTURE

ELECTRICAL ENGINEERING SERVICES

The main focus of this department is to maintain the existing infrastructure, ensure that the residents get quality of supply according to the relevant acts and to develop new infrastructure where needed. This was greatly achieved because downtime was kept to the minimum and the electrical losses of 7% were achieved. This is 3% below the national standard. Regardless of this achievement critical maintenance and upgrading must be conducted to ensure the integrity of the network. As part of the Eskom challenge to save energy the electrical department implements and applies Demand Side Management.

The annual maintenance program of substations and electrical metering systems were not achieved due to a shortage of personnel, material and equipment. Electrical breakdown responses were 50% more than envisaged. This indicates that the electrical infrastructure is in a worse state than expected and needs urgent attention. The electricians spent more time on breakdown responses than on the planned maintenance. More than 700 maintenance actions were done on the 132 KVA system which means on average the system needed attention twice a day. As this is the main supply system it must be realized that the system is not on standard and failure of it could mean that huge areas might be left without electrical supply when a fault is experienced.

The revenue section performed well and more than 13,000 disconnections to the value of R82 million were done on arrears accounts. It is worrisome that only half of these disconnections settled their accounts and were reconnected again. This contributed R29 million to recovered revenue.

The following focus Areas were attended to during this period:

- Two Electrical Contractors were appointed to assist with the repair and maintenance of streetlight infrastructure in the Matjhabeng Municipal Area that increased service provision to the community.
- Enhanced the integrity of the electrical medium voltage networks protection relays was tested and replaced.
- 220 Stands were electrified in the X15/X9 Bronville Area (ward 11 and 12) with funding from DME in accordance with the set National Directive.
- High Mast public lighting structure installations were expanded with 27 structures in the Kutlwanong(ward 18 and 22) and Thabong(ward13 and 17) areas with MIG funding.
- The medium voltage electrical supply network in the Welkom Industrial Area was extended to the Witpan Purification Plant and upgraded in the Hennenman CBD Area.

Electrical Distribution Industry Restructuring

- Section 78 process in accordance with the set National Directive was completed in 2005 and the needed to be updated. Applications for information to be updated were sent to the National Energy Regulator for a service provider to be appointed. This will result in the Municipal Electrical Division being part of the RED 2 to be formed in 2009.

Performance Highlights

Administration Electrical			Target	Performance Achieved	Reason for Non-Achievement
25.2.2	Manage and control electrical losses	% losses	10%	7.00%	Performed 3% below the National required standard for this period.
23.2.1.1	Implement quality of supply regulations	Complaints received from the community in terms of quality of supply	16	13	Capital regarding equipment to be obtained for quality of supply.60% of the Operational budget was received. Funds and personnel are required
23.1.1	Implement and apply Demand Side Management	% of load that can be controlled	60%	60%	Funds required for upgrading. Only 60% of budget was received. Shortage of personnel This matter is now pending from 2005 as funding applied for was taken over by DME and way forward is as yet not known.
25.2.3	Comply with NERSA Licensing requirements	% compliance	10%	10%	Capital is required for the procurement of IT hardware and software to capture the information stipulated in the NRS 047&048 regulations to ensure 100% compliance. A reduced Capital and Operating budget received in this regards.
23.3.1.1	Implement statutory legislations of the OHS 85/93 safety	Hours	184320 accident free hours	184,320	

	requirements				
23 to26	Planning and Design of Capital projects	Projects completed	6 projects	4	Non payment of contractors. Non performance of consultant and contractors
23.3.1.1	Integrated Personnel development plan	Personnel trained	36	10	Fund required from HR department for required training. 54% of Operating budget received
23.2	Budget control	Budget control %	100%	30%	Capital required for computers and financial costing software.
Electrical distribution					
25.1.1	Administration of annual maintenance program	Substations maintained	564 substations	415	Funds and personnel required and it is essential that the stores must be furnished with stock. 54.2% of Operating budget received.
25.2.2	Maintain electrical metering systems	Electrical meters	1088 Electrical meters	863	Capital required for pre paid and remote metering systems. No Capital received.
23.1.1	Maintain load control system	Annual savings	80	78	Capital required for upgrading of load control systems. No Capital received.
25.2.2	Conduct Connection	Connections	61	496	
27.1	Conduct Disconnections	Permanent disconnections	41	48	Funds and personnel required to increase outcome
23.2.1.1	Electrical breakdown responses	Reactions	2158	3385	Capital required for the replacement of redundant vehicles
Electrification of households					
	Bronville X15 and X19	no of H/H connected	220 Ward 11	220 Ward 11	

	Meloding Extension 8 (Albany)	no. of H/H connected	1024	0	Area not 80% occupied
132KV Electrical Distribution					
24.1.1	Maintain 132Kv distribution	Maintenance action	132	771	132kV Substation installations is at risk and urgent repairs are required.
24.1.4	Maintain Scada systems	Inspections conducted	54	54	Capital required for upgrading of SCADA systems
24.1.2&4	Administrative monitoring Systems	Testing & repair & replacement of protection relays	48	167	Capital required for testing and replacement of protection monitoring systems
Streetlight maintenance					
28.1.1	Administrative Streetlight maintenance program	Streetlight complaints received	3204	3097	Complaints are received from the public on random bases and cannot be correctly forecasted by means of an annual predicted target. Capital and Operational Budget is required to replace redundant and vandalized streetlight infrastructure.
28.1.1	Maintain streetlight installations	Streetlights repaired	3204	3037	Complaints are received from the public on random bases and cannot be correctly forecasted by means of an annual predicted target. Capital and Operational Budget is required to replace redundant and vandalized streetlight

					infrastructure.
	New High Mast Lights Installed		27	27	Thabong Wards 16,17 Kutlwanong Wards 18,22
Electrical Workshops					
26.2.1.3 to 26.2.1.14	Administrate substations maintenance program	Substations Maintained	382	316	Capital required for upgrading of medium voltage network systems. 16.92% of budget received.
26.1.1.1	Maintain of Council Buildings electrical installations	Complaints received	120	113	Capital required for upgrading of medium voltage network systems
26.1	Maintain Air- condition installations	Complaints received	40	42	Funds required from other department operation budgets
26.2	Maintain substation buildings	Substations	32	2	Capital required for upgrading of medium voltage network systems. No capital budget received.
26.1.1.1	Maintain pump station installations	Complaints received	36	28	Operation budget required from the sewerage services department

ELECTRICAL REVENUE PROTECTION

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
27.1	Implementation of the Revenue	Inspections conducted	2188	1828	Funds and personnel required. 7.2% of budget received.
27.1	Debt collections	Tampering	82	91	Funds and personnel required
25.2.3.1	Implement electrical metering maintenance program	Repair and replacements conducted	3771	1860	Capital required for STS pre-paid systems as old non STS meters must be replaced as matter of urgency
25.2.3.1	Auditing services accounts	Thefts	500	176	Funds and personnel required. 7.2% of budget received.
23.2.1.1	Disconnections and reconnections	Disconnection Reconnections	11249 11249	13197 7254	Funds and personnel are urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being utilized to an optimum.
23.2.1.1	Disconnections and reconnections	Estimate Value of disconnections	R95,616,500	R82,184,571	Funds and personnel are urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being utilized to an optimum.
23.2.1.1	Disconnections and	Estimated	R82,184,571	R29,504,293	Funds and personnel are

	reconnections	income derived Reconnections			urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being utilized to an optimum. Further cognizance must be taken of the Socio Economical situation of the Matjhabeng Municipal Area that is impacting on the ability of electrical consumers to reconnect and pay their electrical accounts
26.1.1.1	Adherence to Electrical Installations regulation	Audits	24235	7333	Funds and personnel required. No capital received.

WATER SERVICES

The main focus is to continuously distribute water received from Sedibeng Water Board to individual stands without contaminating the water in the process. The function responsible for the maintenance is intended to better the reaction time on repairing water breakages to reduce water-loss and to ensure better service delivery. These were only partly achieved because of the economic climate.

As can be seen from the statistics below more water breaks were experienced than expected. This means that the network is deteriorating and it contributes to the high water-loss that the Municipality experienced in the last few years. A major effort should be launched to stop this process and to attend to this challenge.

To secure revenue on water the Water Revenue Protection unit became functional. The effectiveness of this unit's activities is yet to be evaluated because more than 31,000 households were disconnected and only 7,900 were reconnected. The monitoring of households that were disconnected should be increased and more stringent corrective actions must be implemented against transgressors.

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
WATER NETWORK					
14.1.1.2	Repair of water leaks and maintenance of water related infrastructure(1590km)	Number of leaks	250	5,459	
14.2.1.1	Services and repair valves and hydrants	No	159	88	Unavailability of logistical means
14.1.1.2	Repair and maintenance of meter and connections	No	100	4,795	
REVENUE PROTECTION					
	Disconnections	No	20,000	31,656	
	Reconnections	No	4,500	5,709	
	Phase 3 disconnections	No	30	69	

SEWER NETWORKS

Performance Highlights

The main focus is to convey waste water from households via the sewerage network system to the purification plants without contamination of the environment or underground water. Industrial effluent is also received through the same municipal sewerage networks. This ensures better and healthier living conditions.

Three times more blockages were attended to than envisaged. The increase in breakdown maintenance as shown by the figures in the attached tables is indicative of the ageing infrastructure which in turn consumes the resources and time for planned maintenance. This has affected the set targets for planned maintenance. Laid down sediments in the system became problematic and plans to manage the challenge should be sought and implemented. This sediment problem also plays a major role in the failure of pump stations resulting in increased maintenance of the sewerage pumps and the shortening of the lifespan of sewer pumps.

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
Maintenance of sewer related infrastructure(1250km Manholes 21000					
16.1.1.7	Repair broken lines	Meter	871	935	
16.1.1.7	Open blockages	No	2,250	6,984	
16.1.1.7	Repair manholes	No	20	36	

16.1.1.7	Cleaning of sewer lines	Km	32	8.7	Concentrate on queries
PUMP STATION					
15.1.2.7	Clean sumps(46)	No	2	3	
15.1.2.3	Repair/ replace electrical panels	No	2	18	
15.1.2.3	Repair pump: Mechanical		5	14	

Note: The increase in breakdown maintenance as shown by the figures is indicative of the ageing infrastructure which in turn consumes the resources and time for planned maintenance. This has affected the set targets for planned maintenance.

WASTE WATER TREATMENT PLANTS

Eleven purification plants, distributed over the Matjhabeng Municipal Area, purify waste water that is received from an estimated seventy thousand households.

When the bucket eradication program is completed, the volume of run-off received by the purification plants will increase substantially, which will increase the burden on the already overloaded purification infrastructure. Operations failed at the Witpan and Odendaalsrus Sewerage Plants, resulting in environmental contamination.

It is envisaged that most of the treatment plants will have to be upgraded in the near future as some of the plants are past their design lifespan. Electrical cable theft causes major downtime on some of the plants and increase the operational costs thereof. Security at the plants and pumpstations should be attended to as a priority because theft can cause a collapse of the sewerage system.

On the 27 May 2008 the Minister of Water Affairs and Forestry issued a directive for the Municipality to come up with an urgent plan to ensure that some of the identified Treatment plants are compliant with the applicable requirements.

The following plants were identified

1. **Odendaalsrus Sewage Plant** – The plant is not operational and the only treatment that is taking place is by natural process in the maturation ponds which will soon reach saturation. The Construction process to upgrade and rehabilitate the plant were completed
2. **Kutlwanong Sewage Plant**- Plant is functioning and the inlet works upgrading is under construction. Cable theft and vandalism has been a major problem for this plant to operate at full capacity. The whole plant will be upgraded after the completion of a feasibility study on the whole area.
3. **Theronia**- Plant is partially functioning .Major problems have been under-maintenance, theft and vandalism. Funding for the upgrading and rehabilitation of this plant has been approved. Project to start in 2008/2009.

4. **Witpan**- The plant has completely collapsed due to rain and storm water that over flooded the whole plant in January 2008. Funding for the immediate rehabilitation and long term upgrading of the project has been a great challenge. Funding application processes have started with MIG.
5. **Thabong**- Plant still functioning proper. Capacity of the plant must be upgraded to cater for the increase in volumes. Construction processes to upgrade and rehabilitate the plant were completed.

On all the plants that were identified as part of the directive by the Minister, including the State way sewer line, service consultants and contractors are working on these sites.

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
SEWERAGE TREATMENT WORKS					
15.1.2.12	Clean sumps and digesters(25) on plants each of the 12 plants once in 2 year (digesters are included and is linked with mechanical/ electrical maintenance)	% completed	21	14	Budget constraints
15.1.2.12	Repair/replace electrical panels	% completed	10	16	
15.1.2.12	Renovating Purifying plant: Filter bed & equipment	Number	7	4	Budget constraints

ROADS

This function has to ensure that the public can commute safely in the area. To achieve this it is imperative that tar and gravel roads must be maintained to an optimum standard. Due to economic constraints, the maintenance lagged in the last few years which will result in major expenditure to upgrade and repair this infrastructure. All care must be taken to implement plans to curb any further deterioration of the roads network. The amount of potholes to be repaired (double than envisaged) is a direct finger pointing to the lacking of proper maintenance. Street cleaning and weed killing maintenance of roads will extend the lifespan of the roads.

Roads networks forms part of the stormwater system. Storm flooding occurs in some areas due to the lack of formal roads in the area. Areas with flooding problems should be prioritized when determining roads to be constructed.

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
	Maintenance of streets and associated infrastructure				
12.2.1.3	Crack sealing of roads	Km	24	0	Cost of crack seal and slurry about same, slurry better solution
12.2.1.1	Streets reseal: enrichment & slurry	km	20	9	
12.2.1.2	Reseal of roads: Cape seal, Bitumen	Km	10,	4	
12.2.1.2	Repair potholes	Square meter	12,353	24,030	
12.2.1.2	Repair and upgrade pavements	Meter	2,500	276	
12.2.1.2	Street cleaning	Km	63	213	
12.2.1.2	Weed killing on roads	Km	60	22,743	
12.5.1.3	Street gravel	m	1,210	284	

STORMWATER

The stormwater network has to manage and control stormwater run-off in such a way that no loss of life and minimum damage to property occurs. To achieve this, roads, underground and surface stormwater installations are utilized. The IDP prioritizes the formalization of stormwater channels and infrastructures. Due to the flatness of the area major challenges is faced on stormwater channels. This problem is exacerbated by the backlog in maintenance and residents dumping refuse in open systems. If the community is sensitized of looking after the system, the situation can immensely alleviate the burden on the systems. Theft of iron components in stormwater catch pits place an additional burden on the task list of this function.

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
STORM WATER					
13.1.1.1	Cleaning of lined storm water canals in the whole of Matjhabeng once a year (50	Meter Central	5,814 3,023	6,943 1351	

	km)	East	1,628	3000	
		West	1,163	2,592	
13.1.1.2	Cleaning of unlined storm water canals in Matjhabeng twice a year (40 km)	Meter	5,000	15199	
		Central	2,600	5499	
		East	1,400	4800	
		West	1,00	4,900	
13.1.1.6	Cleaning and maintenance of storm water drainage catch pits (5 000)	Number	600	724	
		Central	312	658	
		East	168	2	
		West	120	64	
13.1.1.6	Repair storm water catch pits	Number	200	123	
		Central	104	4	
		East	56	2	
		West	40	117	

BUILDING INSPECTORATE

Building Inspectorate

This function ensures compliance to all relevant acts and regulations governing structures and buildings erected in the municipal area. This is achieved by approving of building plans and the inspection of new installations on stands. Provincial housing projects create challenges due to the reluctance of contractors to submit building plans as required. The necessary inspections were therefore not conducted. This resulted in houses being built over stand boundaries and even in the road reserves. Legal process to resolve these issues have been initiated.

This function also manages and controls the erection of all outdoor advertising. Warning letters to occupants whose building plans were not compliant were issued. Threats to take transgressors to court could however not be executed as no Building Control Officer was appointed, as required by law.

Performance Highlights

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
BUILDING CONTROL					
	Building inspection (8 Inspections per inspection per day)	No	8,000	13,323	
	Writing of warning letters to occupants whose stands building plan are not up to date.	No	3,200	1,851	Building Inspectors position filled during year
	Approval of building plans	No	1,000	1,074	

Engineering Planning, Design and Surveying

This function supports the different service delivery departments and public with information, data, land surveying, designing and planning facilities in order to capacitate them to perform their individual outcomes. As part of the information and data function more than 4,000 drawings were done. This function strives to have digital updated as-built information of all existing services and planned projects. More than 6,000 sewerage network items was updated from drawing information as as-built surveys.

There is a need for master plans of all services. Due to the cost to compile such plans it was planned to phase the compilation thereof. It is intended to make use of specialized consultants to compile such plans. Due to the economic climate it is envisaged to source funds from DBSA and MIG for the execution thereof.

The Civil Planning Design and Surveying function assists the Parks and Recreation Department in pegging of grave plots at the various cemeteries in Matjhabeng as well as surveying of athletic fields and bowling greens. For the Housing Department stand pegs are opened and indicated for allocation of informal households on official stands. Requests for the opening of stand pegs are also received from the public to ensure that houses are constructed on the right position and fences are correctly erected. Contractors and officials of various departments also required assistance on the positioning of stand and construction pegs to ensure that projects were done accurately.

Detailed geographic surveys were done for planning and designing of services. For support on these surveying functions a real time Global Positioning System (GPS) was purchased. This equipment immensely enhanced the effectiveness of the Surveying Section and eight surveys were done in six months. The first survey with the GPS was to compile a detailed contour map in support of the Phakisa Housing Project.

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Reason for Non-Achievement
Planning, Design and Survey					
Information Office					
10.1.1	Stand drawing for public and official	Number	2,000	4,432	
10.1.1.8	Populate sewer network lines database	Number	1,000	3,278	
10.1.1.8	Populate sewer network manholes database	Number	1,000	3,226	
Planning					
7.1	Evaluation of consultants	Number Design	10	12	

	design and tender documents against design specifications				
MASTER PLANS					
10.1.1.2	Develop Sewer master plan	No of reports	2	0	Done designs of Thabong T14/2 roads SW and Phomolong and Meloding sewer networks
10.1.1.1	Develop bulk storm water master plan	No of reports	2	0	Designer not appointed
Survey					
10.1.1.2	Detailed field survey, where there is insufficient as built information	Number of manholes surveyed	500	45	Mainly due to vacant post. Posts were advertised in January 2008, no appointments
7.1.1	Open erf pegs for essential services and houses owners within 1 week.	Stand	800	2,650	
74.2.1	Staking of 6 cemeteries	Grave sites	1,800	1,477	Availability of pegs
75.1	Assistance on 10 athletic sport field for schools		6	6	
75.1	Assistance on 10 bowling greens	Assistance per green	7	5	
10.11	Survey Contour information for designing of services	Number of design	10	8	GPS available only for 6 month

Infrastructure Projects (PMU)

The section focuses on the implementation of the capital budget that addresses the creation of new infrastructure and the rehabilitation of existing infrastructure. The major challenges faced were amongst others:

- The Project Management Unit did not have sufficient skilled personnel which affected the execution of projects.
- Insufficient contract management.
- Delayed procurement procedures also affected the implementation of projects.

These challenges resulted in some of the set targets and performance levels not been met.

During the financial year a total of R107 million were spent on capital projects that includes water, sewer and electrical networks to rehabilitation of pumpstations and purification plants. More than R62 million was spent on bucket eradication.

BUCKET ERADICATION

This is the Government program aimed at assisting the communities to access decent sanitation.

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
17.1.1.2	Meloding Phase 2 Network and structures	No. of toilets to flush	1200	0
17.1.1.2	Meloding Phase 3 Network and structures	No. of toilets to flush	688	0
17.1.1.2	Meloding Phase 3A Network and structures	No. of toilets to flush	812	0
17.1.1.2	Meloding Phase 4 Network and structures	No. of toilets to flush	816	0
17.1.1.2	Meloding Phase 5 Network and structures	No. of toilets to flush	958	0
17.1.1.2	Meloding Phase 6 Network and structures	No. of toilets to flush	514	514
17.1.1.1	Kutlwanong Geneva Phase 1 Network and	No. of toilets to flush	868	868

	structure			
17.1.1.1	Kutlwanong Geneva Phase 2 Network and structure	No. of toilets to flush	389	389
17.1.1.1	Kutlwanong Geneva Phase 3 Network and structure	No. of toilets to flush	489	370
17.1.1.1	Kutlwanong Geneva Phase 4 Network and structure	No. of toilets to flush	396	398
17.1.1.3	Phomolong Phase 2 Network (R1m in 05/06)	No. of toilets to flush	1374	8
17.1.1.3	Phomolong Phase 3 Network and structure	No. of toilets to flush	276	276
17.1.1.3	Phomolong Phase 4 Network and structure	No. of toilets to flush	328	0
17.1.1.3	Phomolong Phase 7 Network and structure	No. of toilets to flush	518	250
17.1.1.3	Phomolong Phase 8/2 East Network and structure	No. of toilets to flush	414	0
17.1.1.3	Phomolong Phase 8 Network and structure	No. of toilets to flush	1248	0
17.1.2.2	Meloding outfall sewer to Virginia (3300m)	meters	3300	3000

WATER NETWORK AND CONNECTION (@ R3500/ STAND)

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
9.1.1.5	Thabong T16 Phase 9	% completion	100	80
9.1.1.5	Thabong T16 Phase 10	% completion	100	80

9.1.1.5	Thabong T16 Phase 11	% completion	100	80
9.1.1.4	Bronville X9	% completion	100	70
91.1.2	Thabong Hani Park X20	% completion	100	30
91.1.6	Thabong T12 Phase 4	% completion	100	0 (not started)

MULTI YEAR PROJECTS

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
15.1.1.3	Odendaalsrus works (R4.6 M in 2005/06)	% completion	100	0
14.3.3.2	Purified sewerage disposal (R2.147 M IN 2005/06)	% completion	100	100
12.1.1.7	Calabria roads Phase 2&3	km	2.8	0.8
12.1.1.2	Thabong: Roads 200(R853 000 MIG funds in 2005/06)	% completion	100	5
17.1.2.1	Kutlwanong Bucket eradication 2000 stands (R10m in2005/06)	no. of toilets flushing	1872	1872

GENERAL

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
	PMU			
	Feasibility studies, business plan and technical report	money spent	3,100,000	337,313
	Town planning (funds from Prov.)	% Completion	100	25
62.1.1.1	Alma Township Establishment (3000 stands)	Master plan repts	1	1
25.2.1.10	Civic Center network upgrade	% Completion	100	10
25.2.1.14	Hennenman Mills reticulation	% Completion	100	100
14.3.3.2	Witpan Pump station: Medium Volt upgrade	% Completion	100	100
7.1.1.1	Electrification of Thabong X15 Bronville X9	% Completion	228	228
24.1.3.1	Infrastructure upgrade (132 Transformer)	% Completion	100	100
28.1	High Mast lighting	no. of lights installed	28	28

DIRECTORATE: Community Services and Law Enforcement

Core Functions:

Library Services

Fire Fighting

Parks, Sports and Recreation

Solid Waste Management

Public Safety & Transport

1. ORGANIZATIONAL MANDATE

- To provide a user friendly, efficient and effective fire-fighting, rescue, emergency and fire safety services for protecting, through professionalism, equality, education and training, the lives and property of all members of the community within the legal mandate of this service.
- To provide recreational facilities to set standards and develop programs for priority codes in terms of the IDP.
- To provide information resources in various formats to the entire Matjhabeng population, to foster a life-long reading culture, by providing efficient, user friendly libraries and library services to the public.
- To develop Waste Management strategies and programs, which recognize the specific waste management demands and needs reflected by the various community members and society sectors.
- To improve the quality of life and social well-being of people of the Matjhabeng through integrated and developmental social services in partnership with relevant stakeholders utilizing appropriate and available resources.

Library Services

Matjhabeng Libraries are performing within the challenging circumstances to keep up with the Community needs. The existing challenges were gradually turned into success as the objectives of the I.D.P had to be carried out. The measure towards the achievements was presentation of the recreational activities namely- Reading Circles, Story Hours, Outreach Programs and Poetry Sessions. The number of people using the Libraries in Matjhabeng increased from 1718 to 2896 in the financial year 2007-2008.. The total number of books circulated for the 2007-2008 book year is 963 578. The number for community enquiries is 65 634 on how does the Libraries work.

The process for Renaming seven township Libraries (Thabong 1 & 2, Meloding, Kutlwanong, Nyakallong, Phomolong and Mamahabane), was started and it was realized that full community participation must be started. Public participation process will start once the office of the Speaker is ready as he renaming committee is established.

The Directorate Community Services in consultation with Legal Services are busy developing service level agreement with the Provincial Government as the Libraries are “unfunded Mandates” from the Provincial Government. This process will still be pursued until the matter is settled. Currently the Council is providing the land, buildings, water, electricity and salaries of the staff. Underneath is the table of contents with details.

LIBRARY SERVICES

Performance Highlights:

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
83	Organise holiday programmes for communities	Number of programs organised	4	4	Managed to achieve all programs.
83	Participate in Readathon programs	Number of programs organised	4	4	Managed to achieve all programs.
83	Hold poetry sessions	Number of sessions	8	8	Managed to achieve all programs.
	Celebration of National Library Week	Number of awarness programs	1	1	Achieved
	Celebration of National World Book Day	Number of awarness	1	1	Achieved

		programs			
	Renaming of Libraries	Number of Libraries re-named	7	0	Public Participation in process
	Develop Service Level Agreement with Province	Number of SLA concluded	1	50%	Province & Municipality to developed Service Level Agreement.

Fire Fighting

The Fire Fighting Branch is facing challenging times due to old and aging infrastructure. All vehicles are in a very poor conditions as well as fire-fighting equipment and shortage of personnel. The company known as Fire Trucks 4 Africa was approached to present to the Municipality the possibility for provision of second hand fire trucks. Towards the end of 2007 in December, two of the fire trucks arrived in Welkom from Durban. The second consignment of three trucks arrived in 2008.

The current control room does not meet the requirements and must be transformed into Digital Joint Control Room to service the entire Matjhabeng. The Directorate has also identified the mobile control room to be used during the rescue operations. As Matjhabeng is composed of six towns, it is the intention of the Directorate to establish six satellite fire stations more especially in the townships and upgrade the existing fire stations, the purpose being to bring the services nearer to the people.

The Disaster Contingency plan is scheduled to be updated. The process to update the facility to provide training for external people has begun and training will resume once the arrangements are completed.

FIRE Fighting Performance Highlights:

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
73	Establish a digital joint control room	Number of digital control rooms established	1	0	Waiting for MIG funds
73	Purchase a mobile control unit	Number of mobile control rooms acquired	1	0	Waiting for MIG funds
73	Establish six satellite fire stations	Number of satellite stations	1	0	Waiting for MIG funds

82	Update disaster contingency plan	Number of plans updated	1	7	Achieved
	Training of firefighting (External)	Number of courses conducted	3	7	Achieved
	Conduct Fire safety inspections	Number of fire inspections conducted	960	2669	Achieved

Parks, Sports and Recreation

The Directorate is going to establish tree nurseries in Welkom and Virginia. It is the responsibility of the Branch to see to it that approximately 1200 trees are planted per annum through- out Matjhabeng whereby 878 trees are already planted. All old and dangerous trees removed up to now is 630 which exceeded the projected 240 for the year 2007-2008.

The Directorate is currently working hard to resuscitate all parks and in some areas Public Partnerships have been entered into whereby the community maintains the parks in their areas. And this has come out as success.

The maintenance of public open spaces is one of the burning issues as areas have grown bigger and need to provide with proper environment is being looked into.

The Branch has also projected the intention of upgrading the seven (8) cemeteries in Matjhabeng whereby only one was achieved through Lejweleputswa District Municipality as the facilitator and Matjhabeng Municipality being the recipient (client). There was also notion of developing the old cemeteries into recreational areas to indicate to the community that such cemeteries are also assets. That is why landscaping of the cemeteries is the fundamental issue. Currently the provision of graves is still within the projected numbers.

Sport and Recreation is taken care of. The facilities are upgraded and maintained according to the maintenance policy. The only stumbling block in this regard is vandalism. But plans are being made to entice community to develop ownership of such facilities. The Directorate applied for financial assistance from Lottery funds. The Directorate played major role in the facilitation of the projects like O.R Tambo Games, Mayoral Games and Indigenous games. Our facilities were used to host such activities with the co

PARKS SPORT AND RECREATION

Performance Highlights:

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
74	Establish tree nurseries in Welkom and Virginia	Number of tree nurseries established	2	3	Achieved
	Planting of trees	Number of trees planted	1200	878	Due to mechanical & Human Resource capacity
	Establish urban parks and public open space	Number of parks established	10	0	Agreement could not be reached with developers on process of developing new ten allocated park sites.
	Removal of decrepit and dangerous trees	Number of trees removed	240	630	Achieved
	Caring of trees	Number of trees pruned	4000	4543	Achieved
	Maintain urban parks and public open space	Percentage of parks maintained	100%	50%	Financial Constraints
	Control of undesirable plants and weeds	Square meter with undesirable plants and weeds treated	4000	140	No budget provision were made during the year under review
74	Upgrading cemeteries Matjhabeng	Number of cemeteries upgraded	8	1	No budget provision were made during the year under review
	Adequate provision of graves for burial purposes	Number of graves dug	7200	5958	Provision of grave is per demand.
	Landscape Cemeteries	Percentage of cemeteries landscaped	100%	58%	
75	Upgrade and maintain sport & recreation facilities	Percentage of municipal sports and recreation facilities maintained &	100%	60%	Lack of financial resources

		upgraded			
78	Oliver Thambo Games	Number of games	1	1	Achieved
	Indigenous Games	Number of participants	2400	3000	Achieved

Solid Waste Management

Only 2515 rounds of refuse collection were completed out of 5270 due to decrepit vehicles. Shortage of vehicles and personnel are the hold back on service delivery.

Interaction with Lejweleputswa is in the process whereby information gathered by both Municipalities will develop into Integrated Waste Management Plan. The Provincial Government has also being approached to complete the process.

As illegal dumping is one of the bad picture painted by the community, the Directorate concluded to come up with Illegal Dumping Management Plan. During the beginning of 2008 the office of the Executive Mayor launched the Cleaning Campaign to address the illegal dumping problem. This program was to be executed as the tool through which community is going to be educated and be responsible in doing away with illegal dumping. The Matjhabeng Environmental Forum was established on 28 February 2008 as an outreach program to educate community and encourage community's participation. It will also be the instrument with which the by-laws are going to be effectively carried out.

The Landfill site and Dumping site are also regarded as the challenge of the Municipality. The sites are currently housing unlegislated activities. Illegal recycling is rife and unauthorized inhabitation is at the prime rate. Seemingly recycling companies plays a major role in putting the Municipality in this predicament.

Security surveillance at all sites and proper fencing is going to be provided and all scavengers will be vacated to organized areas.

The recyclers have been removed from the centre of the site in Welkom Landfill Site to the border. Interaction will also be initiated to comply with the Legislation that even though the inhabitants have occupied the sites illegally, arrangements should be in place to house such people.

WASTE MANAGEMENT

Performance Highlights:

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
69	Waste collection from each household on a weekly basis	Number of rounds	5270	2515	Only 2515 rounds were completed out of 5270 due to decrepit vehicles
69	Implement illegal dumping management plan	Number of campaigns on cleaning programme	9	31	Achieved
69	Comply to permit requirements by implementing a proper management plan	Number of programmes per project	7	3	The process for implementation of the IWMP is due to start in consultation with Lejweleputswa District Municipality.
70	Rehabilitation of people living at dumping site	Number of projects	3	0	People had moved from the centre to the border of the landfill site. Gas Reduction is due to start in September 2008 and the responsible recycling companies will be engaged to deal with the illegal recyclers on site.

DEPARTMENT SAFETY AND SECURITY

Development of Matjhabeng Safety Strategy

The strategy document has been completed and has been submitted for adoption.

Establish Crime Prevention Coordination

The department PS&S in conjunction SAPS has completed Crime Prevention Coordination phases that include other stakeholder and community.

In accordance with National Crime Prevention tool kit. The committee must launch by the Executive Mayor – as the Chairperson of the same structure.

Formalization of Vehicle Guards

In purpose of formalizing the guards was to ensure car – breaking & stealing of handbag is minimized through to install parking meters and use the same vehicles guards and take control same.

Traffic Academy

- Training started in March 2007
- 30 Trained
- 11 from Matjhabeng
- 10 from other Municipalities
- 89 – peace officers were trained

Road Safety

Road safety activities are done on monthly to ensure that there is voluntary law – compliance – the following awareness were embarked on:

- Khanya – annual
- Child in traffic 4.5 pre-school
- Scholar patrol – serviced all schools in Matjhabeng
- Easter holiday campaign – once a year

CHAPTER THREE

CHAPTER 3: HUMAN RESOURCES AND OTHER ORGANISATIONAL MANAGEMENT

3.1 HUMAN RESOURCES:

The Learnership programmes were declared with the Local Government Sectoral & Education and Training Authority with an amount of R 1, 6 million from the Discretionary funds.

The Municipality also participated in the Management of the National Skills Development Strategy (NSDS) and the National Human Resources Development Strategy (NHRDS) to facilitate Learnership Programme to create jobs and alleviate poverty and strengthen development of scarce skills strategy in which 84 learners were employed in the jurisdiction of Matjhabeng Local Municipality. The scarce skills were part of the support of the Presidential Joint Initiative for Priority Skills Acquisition (JIPSA) and Accelerate Skills and Growth Initiative of South Africa (ASGISA). The Learnerships were undertaken under the following:

Learnership	NQF Level	No. of learners	Programme
Finance	NQF Level 5	7	Certificate in Local Government
	NQF Level 6	15	Certificate in Management Studies
	NQF Level 7	3	Diploma in Management Studies
	NQF Level 8	2	MBA
Local Government Contact Centre	NQF Level 2	9	Customer Services
Environmental Practice	NQF Level 2	25	
IDP Manager	NQF Level 6	2	IDP Process

The Learnership programmes were declared with the Local Government Sectoral & Education and Training Authority with an amount of R 1, 6 million from the Discretionary funds.

The following legislation and policies provide the broader framework and imperatives for the Human Resources Management in the Municipality:

3.1.1 Human Resource Legislation

- Constitution of the RSA (108/1996)
- Employment Equity Act (55/1998) and regulations
- Skills Development Act (97/1998) and regulations
- Skills Development Levies Act (9/1999) and regulations
- South African Qualifications Authority Act (58/1995)
- Occupational Health and Safety Act (85/1993 and regulations)
- Labor Relations Act (66/1995 and regulations)
- Basic Conditions of Employment Act (75/1997)
- Municipal systems Act (32/2000)

3.1.2 Policies / Procedures:

- Study Assistance Scheme
- Employment Equity Policy and Plan
- Skills Development Policy
- Control Measures: Attendance of External Training Events
- Annual Workplace Skills Plan (WSP)
- Recruitment and Selection Policy
- Sexual Harassment Policy
- Induction Policy
- Promotion and Transfer Policy
- Policy for handling absenteeism/Desertion
- Employee Manual Policy
- Termination of service due to ill Health / Incapacity
- Termination of service due to Poor Work Performance

3.1.2 Medical Funds (5):

- Hosmed Medical Fund
- LA Health Medical Scheme
- SAMWU med Medical Scheme
- Bonitas Medical Scheme
- Key Health Medical Scheme

3.1.3 Pension Funds (5):

- Free State Municipal Pension Fund
- Free State Municipal Provident Fund
- SALA Pension Fund
- National Fund for Municipal Workers
- SAMWU National Provident Fund

3.1.4 Training Interventions

Learning programmes, covering various occupational categories within the Matjhabeng Local Municipality have been attended by a total of one-hundred-and-ninety delegates at a total cost of R 490 000.00:

- Disciplinary Skills Training (Presiding Officers & Prosecutors)
- Secretarial Training
- Computer Literacy Training
- Legal Specific Training
- Financial Skills Training
- Specialist Technical Skills
- Supervisory Skills Training
- Customer Care
- Occupational Health & Safety Training
- Assessor and Moderator Training
- Apprentice Training

3.1.5 Bursaries

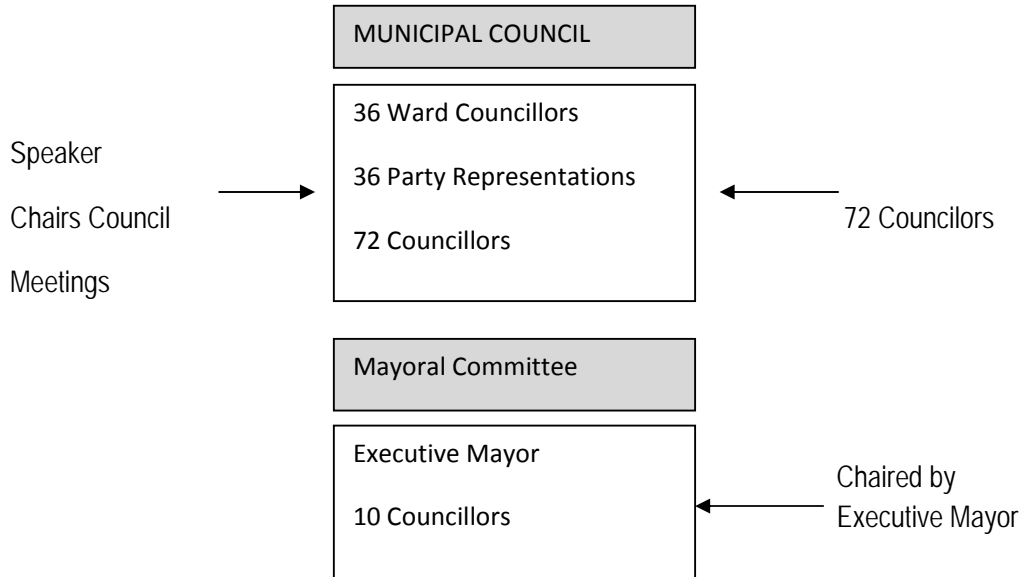
Financial assistance for sixty-five officials to assist with the obtainment of tertiary qualifications amounted to R 300 000.00.

The required annual Workplace Skills Plan and Report have been submitted to the LGSETA and grants recovered on the basis of the submission.

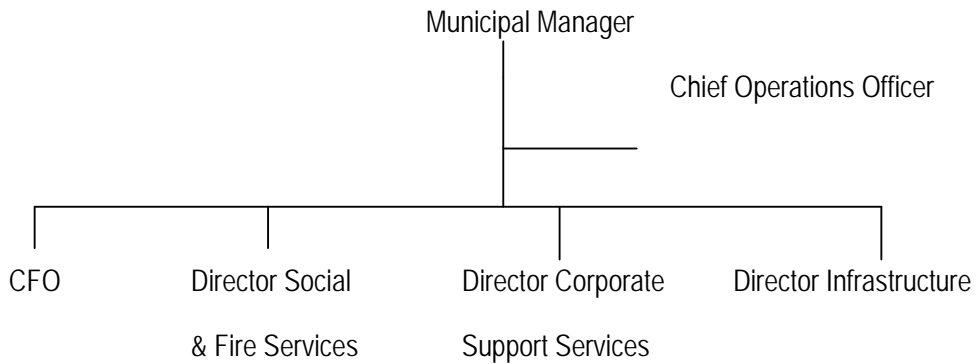
3.2. ORGANIZATION STRUCTURE

Political Structure

In terms of section 9(d) of the Municipal Structures Act 1988, Matjhabeng has an Executive Mayoral System



Administrative Structure



Staff complements for Matjhabeng Municipality:

	STAFF COMPLEMENT			
	APPROVED	FILLED	VACANCIES	FILLED
POLITICAL STRUCTURE		72		100
MUNICIPAL MANAGER'S OFFICE	38	30	8	79
CHIEF OPERATIONS OFFICER	404	166	238	41
CORPORATE SUPPORT SERVICES	129	95	34	74
FINANCIAL SERVICES	203	157	46	77
SOCIAL SERVICES	1349	739	610	55
SOCIAL SERVICES	1400	609	791	44
TOTAL MUNICIPAL OFFICIALS	3498	1771	1717	51
TOTAL POLITICAL and OFFICIALS	3595	1867	1728	52

CHAPTER FOUR

CHAPTER 4. FUNCTIONAL DELIVERY REPORTING

4.1.1 OFFICE OF THE MUNICIPAL MANAGER

The municipality had endeavored in the last financial year to render services to communities in a sustainable manner, in particular, the waste management services, community services, provision of land and provision of low cost housing. During the period under review, there was a substantial increase in the number of capital projects due to MIG funding made available to Matjhabeng Local Municipality to provide basic services. The constraints in ensuring that these services are rendered in a sustainable manner has been chronic shortage of resources, particularly plant, vehicles, equipment and personnel. In order to address this shortage the municipality had to hire private vehicles and contractors to ensure that sustainable service delivery to communities is not hampered.

In the period under review the municipality developed and implemented a number of initiatives to stabilize its administration. These included the following:

- Appointment of key strategic personnel
- Development of a Workplace Skills Plan
- Controlled filling of vacancies

Provision for **sanitation** has been and continues to be a challenge for the institution. The prevailing situation is can be attributed to a variety of factors, inter alia;

- Spatial planning inherited during the amalgamation of the Six Municipalities.
- Lack of human and financial capital to support urban development strategies.

The council has committed itself to resolve same and the under mentioned interventions have been agreed upon:

- Any Infrastructural development (Immovable Property) and allocation of site without proper sanitation network is prohibited.
- The adopted bucket eradication plan

Water

The Municipality continues to provide water to majority of its citizens. There are technical problem which are threat to municipality to delivery on this issues. The current situation is that the infrastructure is aging and, to particular extend it cannot cope with the current demand. The absence of a water management plan and a water balance strategy it difficult to economically account for this trading services. There are plan in place to address this problems.

The main challenge as we stands is contract that the municipality entered into with Sedibeng Water Board. The Sedibeng bulk water supply contract is for three years . It was signed on 15 December 2004 and will expire on 14 December 2007. The contract has striped the municipality its power as water service provider. It remains a major problem which needs the agent attention.

There are 23 000 registered indigents household within our jurisdiction and they are receiving 6kl of water constant with the ANC 2006 Election manifesto.

Electricity

This is trading area where municipality is providing for few household as compare to other services on the basis of structural arrangements of the previous apartheid government. The Municipality is providing electricity to suburbs only. All townships of Matjhabeng Municipality are provided by Eskom with electricity excluding Brownville only. This situation has created unhealthy completion where Eskom is a provider and competitor within the same territory.

The 23 000 indigent's households continue receive 50 klw of the electricity.

Policy Development

The Policy Unit headed by the legal advisor has been established. The process to reengineer the current policies is in motion and mostly at critical areas; outcome is begin to be noticeable. The revised delegation of powers was approved and all affected parties underwent a workshop process so as to ensure optimal understanding of different role and responsibilities.

Municipal by-laws.

It is of paramount importance to mention that the majority of our by-laws are outdated precisely becomes they were inherited form pervious Transitional Local Councils. By implication, these by-laws cannot be enforced by any court of law. These have been repealed and have been published for public participation before being promulgated.

Internal Auditing

Operational Matters

Internal Audit Reports

Annual Internal Audit Report for 2007/08 indicates that eighty five percent (85%) of auditable areas, as reflected in the Internal Audit plan which was approved by the Audit committee, were executed.

Audit Committee meetings were convened four times, as prescribed by Municipal Finance Management Act and that afforded the Internal Audit an opportunity to present its reports, so that the Audit Committee is best placed to advise the Council.

Investigation Reports

In terms of section 165 of the Municipal Finance Management Act, the Internal Audit Unit of the Municipality must perform such other duties as may be assigned to it by the accounting officer, and in the light of the aforementioned, six (6) investigations, ranging from procurement fraud to contract irregularities, were undertaken and reports produced.

Challenges

Internal Audit is unable to fulfill its mandate as indicated in section 165 of Municipal Finance Management Act, because of staff shortage. The current staff complement is at twenty-five percent (25%) *vis-à-vis* approved structure. Due to size and shape of Matjhabeng Local Municipality, Internal Audit believes that a remedial measure to this challenge is implementation of Council resolution A29/2007, which calls for the establishment of Internal Audit as Department.

Whilst acknowledging that Municipality has financial constraints, Internal Audit hopes and believes that staff shortage issue will be resolved as soon as Municipal financial position is sound.

Achievements .

The following two workshops were undertaken by Internal Audit Unit.

Internal Controls workshop

The sole purpose of the workshop was to sensitize the Management about the need for development of internal controls and adherence thereof; as observation was made that majority of audit findings by Auditor-General arises as a result of non-existence of internal control, poor internal control systems, or both.

The following controls related issues were unpacked:

- Control environment
- Information and Communication
- Risk assessment.
- Control activities
- Monitoring.

Risk Management workshop

The purpose of the workshop was to highlight managements responsibility in Risk Management processes, and the following processes were outlined in detail:

- Risk identification
- Risk assessment
- Risk control

Institutional Representation

- Matjhabeng Local Municipality is represented in Free State Internal Auditors Forum, as member of the Forum.
- Matjhabeng Local Municipality was also represented in the Standing Committee of National Body of Public Internal Auditors.

4.1.4 DIRECTORATE : CORPORATE SUPPORT SERVICES

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
Personnel					
87.1	Implement Personnel Appraisal system	% Implementation	100%	0	The alignments of job description to the system due to unavailable copies send to SALGA TASK Job Evaluation. More females than males in the system.
91.1	Review and implement Employment Equity report	% Implementation	100%	100%	Achieved
90.1	Immediate filling of all posts becoming vacant to natural attrition	Number of appointments	175	74	Positions are filled as per critical issues in the department.
89.2	Financial assistance in terms of study assistance Scheme	Number of enrolled Officials	93	71	To ensure that the Council appoints internal employees to address internal promotion.
Training					
89.2	Establish Learnerships in terms of WSP	Number of Learners	72	63	Improved relationship between the Municipality & LGSETA
89.2	Implement ABET Programme	Number of Learners	120	140 assessed	Provider to be appointed
89.2	Facilitate Learning Programmes in terms of WSP	Number of Learners	310	252	Achieved

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
Organizational Efficiency Studies					
87.1	Signing of performance management agreements	Number of agreements signed	40	6	Workshops have been conducted and the contracts will be signed with levels 2,3 and 5/4s in the new financial year
87.1	Perform labour utilization studies	Number of studies conducted	8	5	Other studies have been budgeted of in 2008/09
87.1	Finalize Job Descriptions for all directorates	Number of JD's developed & signed	420	320	Job description Policy has been developed to expedite the process
90.1	Audit of the organizational structure	Number of audits conducted	4	4	Achieved
96.1	Workshop employees on Performance Management System	Number of workshops conducted	6	6	Achieved
Labour Relations					
	Training of Presiding Officers and Prosecutors	Number of Presiding Officers and Prosecutors	30	52	Achieved
	Drafting and submission of Ill-Health/Incapacity Policy	Number submitted	1	1	Achieved
	Briefing session of Ill-Health/Incapacity Policy	Number of Directorates	4	0	Awaiting adoption by Council
	Drafting and submission of Sexual Harassment Policy	Number submitted	1	1	Achieved

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
	Briefing Session on Sexual Harassment Policy	Number of Directorates	4	0	Awaited adoption by Council
	Drafting and submission of Abscondment/Absenteeism Policy	Number submitted	1	1	Achieved
	Briefing session on Abscondment/Absenteeism Policy	Number of Directorates	4	0	Awaited adoption by Council
	Finalization of Tribunals(backlog)	Number of Tribunals finalized	10	14	Achieved
	Training of Shop stewards	Number trained	35	0	Obtained Training material from CBA. Training to be arranged
Litigation & Contract Management					
	drafting & editing of by-laws	number of draft by-laws edited	30	30	On 16 th September 2008 all the by-laws were adopted by Council and on the 28 th November 2008 10 by-laws were gazetted.
	establishment of legal library	legal library	1	1	venue to be secured for the library
	internal satisfaction survey	one survey	1	ongoing	Finalized
	workshop on legislation impacting on local government	number of workshops (1 session)	4	nil	Lack of budget, funds to be secured
	develop database of law firms handling municipal	on going	on going	On going	ongoing

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
	legal work				
	service level agreements with other departments	number of slab's	4	On going	Process hampered by restructuring and to be resumed after finalization of the restructuring.
	rationalization and reviewal of existing contracts	number of contracts	80	On going	Acting Manager: Contract has started with the process afresh and is finalization stage.
	review policies	number of policies	20	On going	Engagement of policy unit.
	deregistration of abandoned sites	number of sites	500		Subsequent to Mayoral Thabane Moloi Attorneys appointed and due to misunderstanding between the municipality and the attorney the process was stopped.
	procure contract management software	number	nil	nil	Lack of budget
	service level agreement with other departments	number of sla's	30	30	On 16 th September 2008 all the by-laws were adopted by Council and on the 28 th November 2008 10 by-laws were gazette.
ICT					
	Install IT equipment at ward offices	Number of ward offices	36		Deploy aged workstations from offices to ward offices
	Implementation of one stop data centre	Number of data centre developed	1		MLM call center project
	Develop Intranet	One functional intranet	1		Design completed
	Maintenance of websites	Number of meeting held by website	12		MICT and Communication Officer to attend training on

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
		governance committee			web development and content management organized by PNCISD
	Establishment of radio network (VoIP)	Number of units linked	56		Covered on MLM call center project
	Increase number of electricity coupon vending machines	Number of vending machines	12		Purchased 5 ingenious and waiting for finance to provide vendors
	Install self service kiosks and outlets around Matjhabeng	Number of kiosks & outlets	5		Not achieved, was not budgeted for
	Install IT equipment at ward offices	Number of ward offices	36		Deploy aged workstations from offices to ward offices
Council Administration					
	Establishment of Council knowledge management centre	One centre	1		Financial Constraints
	Computerized system and procedures	Number of systems & procedures computerized	10	10	Archiving is completed, only training of senior personnel is required
	Rationalization of printing services	70% reduction in number of printers	70%		Printing could not be rationalized as there were a lot of printing machines purchased
	Rationalization of cleaning services	100% rationalization per units & Depts.	100%		Cleaning is 80% with the employment of new personnel, what is outstanding is the issue of supervision at units

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
	Centralization of booking of venues	One centralized booking place	1		The process of transforming halls to Corporate Services has started.
	Review of Theater Operations and Management	All inclusive	100%		Awaiting closure of separate accounts
Value Add Services and Indigency					
93.1	Production of newsletter	Published newsletter	4	1	Enough budget allocation. This function has since been moved Communication Unit in the Office Mayor
93.1	Developing Corporate Logo for Matjhabeng	Approved logo	1	none	This function has since been moved to Communications Unit.
93.2	Developing & enhancing stakeholder's interaction	Number of meetings with stakeholders	16	none	To work in conjunction with other Speaker's Office and CDW's.
93.2	Developing Corporate gifts & materials	Number of gifts	56	none	Enough resources allocation. This function has since been moved to Communications Unit.
93.2	Conduct Customer satisfaction surveys	Number of surveys	4	none	Capacitate personnel within the branch to perform this function.
94.1.	Design a Shared Customer Service Operations	Number of shared services centre	1	none	Detailed plan with proposed financial projection is in place. Continuous interaction is in place with services provider (Fijuitsi) and other stakeholders in order to source resources.
OD	Development of internal communication policy	Number of policies	1	none	This function has since been moved to Communications Unit

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
OD	Development of external communication policy (Chapter 4 MSA)	Number policies	1	none	This function has since been moved to Communications Unit
93.1	Production of newsletter	Published newsletter	4	1	Enough budget allocation. This function has since been moved Communication Unit in the Mayor's Office

4.1.5 DEPARTMENT LOCAL ECONOMIC DEVELOPMENT

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
29.1	To research and formulate development strategies for priority sectors to guide economic development initiatives and decision making	Number of reports on demographic and economic trends and analysis of economic potential	1	Partially achieved	Appointment of Research and development Officer
		Number of reports on a profile with potential opportunities in the mining sector	1	Partially achieved	Appointment of Research and development Officer
		Number of reports on tourism potential, impact and implementation strategy for Matjhabeng	1	Partially achieved	Appointment of Research and development Officer
		Number of reports on a training strategy for Matjhabeng	1	Partially achieved	Appointment of Research and development Officer
		Number of reports on an Agricultural development and implementation strategy for Matjhabeng	1	Partially achieved	Appointment of Research and development Officer
		Number of reports on a growth and development strategy for	1	Partially achieved	Appointment of Research and development Officer

		Matjhabeng			
		Number of revised incentive schemes for Matjhabeng	1	Partially achieved	Appointment of Research and development Officer
DIVISION TOURISM AND MICE					
33.3	To create a tourism events calendar	Number of calendars	1	1	Publish one for the public
36.1.	To establish a birding route	Number of feasibility studies completed	1	0	Facilitate the inclusion of the birding spot identified into the Free State Birding Route
38.1.	Marketing Matjhabeng as tourism destination	Number of promotional tools used	3		Submit Brand Positioning Terms of Reference to SCM for a newspaper advert
41.1.	To promote tourism awareness and education	Number of campaigns conducted	3	3	Identification of more PDIs form the community
42.1.	To grade all conference and accommodation facilities in Matjhabeng	Number of facilities graded	10	10	6 more guesthouses to be graded
43.1.	Participate in operating a central information office for tourists and visitors	Number of operational information offices	1	0	MOU to be concluded
50.1.	Upgrading of the Welkom Showground	Budget spent on upgrading of critical infrastructure	140000	0	Quotations to be submitted to SCM for appointment of service provider
DIVISION SECTOR STRATEGY					
	Sector: Agriculture				
45.1	To promote land reform programmes	Number of farms acquired	2	5	To be cautions during pre and post transfer of farms in order to avoid vandalism.

45.4.	To establish a co-operative for emerging farmers	Number of registered cooperatives	3	1	Follow up on submissions to registrar of coops
46.1	Marketing Matjhabeng - Establishment of a livestock auction center	Number of facilities developed	1		Terms of reference submitted to SCM for approval. Project Charter submitted to Harmony Mining Company for funding.
51.1	To provide and maintain the infrastructure on municipal commonage farms	Number of farms maintained	5	4	Implement commonage policy
DIVISION SMME DEVELOPMENT					
48.1.	Regulate the informal sector	Number of regulations promulgated	1	50 %	Finalization of the Informal Trader By-Laws
		Number of markets new/upgraded infrastructure	4		Project Charter submitted to Harmony Mining Company for funding.
49.1.	To establish the business and/or industrial hives in all units in Matjhabeng	Number of business plans completed	2		Project Charter submitted to Harmony Mining Company for funding.
49.3	To render project development assistance	Number of projects assisted	4	4	More awareness to be created in order to reach the broader community

4.1.6 DIRECTORATE SOCIAL AND FIRE SERVICES

BRANCH: LIBRARY SERVICES

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
83	Organize holiday programmes for communities	Number of programs organized	4	4	Managed to achieve all programs. The remaining is for the last quarter.
83	Participate in Readathon programs	Number of programs organized	4	4	Managed to achieve all programs. The remaining is for the last quarter.
83	Hold poetry sessions	Number of sessions	8	8	Managed to achieve all programs. The remaining is for the last quarter.
	Celebration of National Library Week	Number of awareness programs	1	1	Achieved
	Celebration of National World Book Day	Number of awareness programs	1	1	Achieved
	Renaming of Libraries	Number of Libraries re-named	7	0	Public Participation in process
	Develop Service Level Agreement with Province	Number of SLA concluded	1	50%	Province & Municipality to developed Service Level Agreement.
BRANCH : FIRE AND RESCUE SERVICES					
73	Establish a digital joint control room	Number of digital control rooms established	1	0	Waiting for MIG funds
73	Purchase a mobile control unit	Number of mobile control rooms acquired	1	0	Waiting for MIG funds
73	Establish six satellite fire	Number of satellite	1	0	Waiting for MIG funds

	stations	stations			
82	Update disaster contingency plan	Number of plans updated	1	7	Achieved
	Training of firefighting (External)	Number of courses conducted	3	7	Achieved
	Conduct Fire safety inspections	Number of fire inspections conducted	960	2669	Achieved
BRANCH : PARKS SPORT AND RECREATION					
74	Establish tree nurseries in Welkom and Virginia	Number of tree nurseries established	2	3	Achieved
	Planting of trees	Number of trees planted	1200	878	Due to mechanical & Human Resource capacity
	Establish urban parks and public open space	Number of parks established	10	0	Agreement could not be reached with developers on process of developing new ten allocated park sites.
	Removal of decrepit and dangerous trees	Number of trees removed	240	630	Achieved
	Caring of trees	Number of trees pruned	4000	4543	Achieved
	Maintain urban parks and public open space	Percentage of parks maintained	100%	50%	Financial Constraints
	Control of undesirable plants and weeds	Square meter with undesirable plants and weeds treated	4000	140	No budget provision were made during the year under review
74	Upgrading cemeteries Matjhabeng	Number of cemeteries upgraded	8	1	No budget provision were made during the year under review
	Adequate provision of graves for burial purposes	Number of graves dug	7200	5958	Provision of grave is per demand.

	Landscape Cemeteries	Percentage of cemeteries landscaped	100%	58%	
75	Upgrade and maintain sport & recreation facilities	Percentage of municipal sports and recreation facilities maintained & upgraded	100%	60%	Lack of financial resources
78	Oliver Thambo Games	Number of games	1	1	Achieved
	Indigenous Games	Number of participants	2400	3000	Achieved
BRANCH :WASTE MANAGEMENT					
69	Waste collection from each household on a weekly basis	Number of rounds	412	5270	Only 2 515 rounds were completed out of 5 270 due to decrepit vehicles.
69	Implement illegal dumping management plan	Number of campaigns on cleaning programme	9	31	Achieved
69	Comply to permit requirements by implementing a proper management plan	Number of programmes per project	7	3	The process for implementation of the IWMP is due to start in consultation with Lejweleputswa District Municipality.
70	Rehabilitation of people living at dumping site	Number of projects	3		People had moved from the centre to the border of the landfill site. Gas Reduction is due to start in September 2008 and the responsible recycling companies will be engaged to deal with the illegal recyclers on site.

4.1.7 INFRASTRUCTURE

HOUSING

LAND AND ACCOMODATION

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
21.1.1	Allocate sites to members of community	Number of sites allocated.	2520	1892	Lack of serviced sites
	Allocate sites to members of community for usage of religious and community facilities	Number of sites allocated	30	13	No valuation prices available due to resources availability.
21.2.1.1	Formalize informal settlements	Number of registered people in informal settlements	4000	1241.00	Achieved
	Kutwanong		500	0	Lack of resources
	Thabong		2000	1241.00	Achieved
	Meloding		1500	0	Lack of resources
21.3.1.3	Accommodation Revenue Generation and Credit Control Update data annually	Number of audited rental units.	16	14	Shortage of human resources.
22.1.1.1	Develop Eviction Policy	Developed Policy	1	0	Draft will be submitted end March 2009. Currently with Legal Service for input.
22.1.1.2	Dispose Council Houses		24	2	Employees having difficulty finding financial assistance.

HOUSING DEVELOPMENT

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
21.2	Facilitate building of low income houses through Project linked subsidies	Number of houses built PLS	1500	2034	Achieved
22.2	Establishment of Project Steering Committees to monitor projects	Number of steering committees established	6	6	Achieved
21.5.2	Facilitate Consumer Education workshops	Number of workshops held.	6	6	Achieved
21.2	Facilitate the building of houses through People's Housing Process	Number of houses built through PHPs	400	326	Suspension of projects at various intervals had a negative effect on completion.
21.5.2	Facilitate Consumer Education in PHPs	Number of workshops held.	4	4	Achieved
21.2.3.1	Assist in building 3000 middle income houses	PPP Agreements entered into	2	1 (Phakisa Dev Estates)	Needed Infrastructure needs to be budgeted for on Capital Budget.

HOUSING ADMINISTRATION

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non -achievement
	Improve Customer Care	Number of articles published in Matjhabeng News	4	0	The Matjhabeng Newsletter was not produced
	Establishment Information Desk	Operational help desk.	1	0	Lack of resources
	Customer Complaints & Suggestion Box to be installed	Existence of a Suggestion Box.	1	1	Achieved
	Implement an automated	Existence of a	1	0	Lack of resources

	Register for Capturing complaints and suggestions received.	software application			
	Capacity Building	Develop a departmental Workplace Skills Plan.	100%	100%	Achieved
	Property Administration	Number of properties transferred for ownership	100%	60%	Slow response from communities and slow registration process/coveyancing.
21.3.1.3	Data Maintenance	A living waiting list.	100%	100%	Achieved

BRANCH SPATIAL PLANNING

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of non-achievement
57.1	Allocate street names to areas without names	Number	200	40%	Target areas identified. Registration processes researched. Ward Councillors commenced with community participation discussions but not finalized.
59.1	Compile a Spatial Development Framework	One document	50% completion	10%	<ul style="list-style-type: none"> • Budget constraints • Lack of internal capacity
62.1.1c	Sewer Master Plan for Lotgeval/Alma and the larger Odendaalsrus area	One document	One document	0%	<ul style="list-style-type: none"> • Budget constraints • Lack of capacity to finalize internally
64.1.1.1	Bronville Business Area	Approved layout	Plan approved and ready to sell the erven	70%	Plan to be submitted for approval by Free State Government (Target 2008/2009)

62.1.1	Township establishment 600 stands per year	Number	600	1300	Achieved
60.1.3	Re-evaluation of CBD Development Strategy	One document	One document	20%	Budget constraints
56.1	Compilation of a Land Use Management Plan	One document	One document	100%	Awaiting Free State Government approval
60.1.10	Compile an Open Space Master Plan	One document	One document	30%	Terms of reference finalized. <ul style="list-style-type: none"> • Budget constraints • Lack of internal capacity

WASTE MANAGEMENT

WASTE WATER MANAGEMENT

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
STORM WATER					
13.1.1.1	Cleaning of lined storm water canals in the whole of Matjhabeng once a year (50 km)	Meter	5,814	6,943	Fiat Allis is in the workshop, Cat help out at water section for order No TLB, no grader, no tippers
		Central	3,023	1351	
		East	1,628	3000	
		West	1,163	2,592	
13.1.1.2	Cleaning of unlined storm water canals in Matjhabeng twice a year (40 km)	Meter	5,000	15199	Fiat Allis is in the workshop, Cat help out at water section, waiting for order No TLB, no grader, no tippers
		Central	2,600	5499	
		East	1,400	4800	

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
		West	1,00	4,900	Achieved
13.1. 1.6	Cleaning and maintenance of storm water drainage catch pits (5 000)	Number	600	724	No TLB, no grader, no tippers
		Central	312	658	
		East	168	2	
		West	120	64	
13.1. 1.6	Repair storm water catch pits	Number	200	123	Only ones reported
		Central	104	4	
		East	56	2	
		West	40	117	

ROADS

	Maintenance of streets and associated infrastructure				
12.2. 1.3	Crack sealing of roads	Km	24		Cost of crack seal and slurry about same, slurry better solution
12.2. 1.1	Streets reseal: enrichment & slurry	km	20	9	

12.2. 1.2	Reseal of roads: Cape seal, Bitumen	Km	10,222	4	Cost of crack seal and slurry about same, slurry better solution
12.2. 1.2	Repair potholes	Square meter	12,353	24,030	Cost of crack seal and slurry about same, slurry better solution
12.2. 1.2	Repair and upgrade pavements	Meter	2,500	276	Cost of crack seal and slurry about same, slurry better solution
12.2. 1.2	Street cleaning	Km	63	213	Cost of crack seal and slurry about same, slurry better solution
12.2. 1.2	Weed killing on roads	Km	60	22,743	Cost of crack seal and slurry about same, slurry better solution
12.5. 1.3	Street gravel	Km	1,210	284	Cost of crack seal and slurry about same, slurry better solution

BUCKET ERADICATION

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
17.1.1.2	Meloding Phase 2 Network and structures	MIG money spent	8,713,000	8,055,314
17.1.1.2	Meloding Phase 3 Network and structures	MIG money spent	6,544,000	4,074,843
17.1.1.2	Meloding Phase 3A Network and structures	MIG money spent	3,621,619	2,893,317
17.1.1.2	Meloding Phase 4 Network and structures	MIG money spent	4,281,070	4,846,936
17.1.1.2	Meloding Phase 5 Network and structures	MIG money spent	9,253,000	7,323,626
17.1.1.2	Meloding Phase 6 Network and structures	MIG money spent	2,927,967	4,177,635
17.1.1.1	Kutlwanong Geneva Phase 2	MIG money spent	3,062,000	1,206,977

	Network and structure			
17.1.1.1	Kutlwanong Geneva Phase 3 Network and structure	MIG money spent	2,001,000	2,837,579
17.1.1.1	Kutlwanong Geneva Phase 4 Network and structure	MIG money spent	5,619,000	5,617,718
17.1.1.3	Phomolong Phase 2 Network (R1m in 05/06)	MIG money spent	8,614,980	2,586,805
17.1.1.3	Phomolong Phase 3 Network and structure	MIG money spent	1,340,000	670,425
17.1.1.3	Phomolong Phase 4 Network and structure	MIG money spent	1,692,000	1,062,072
17.1.1.3	Phomolong Phase 7 Network and structure	MIG money spent	1,901,822	2,561,632
17.1.1.3	Phomolong Phase 7 East Network and structure	MIG money spent	1,212,527	2,045,430
17.1.1.3	Phomolong Phase 8 Network and structure	MIG money spent	6,745,000	7,067,805
17.1.2.2	Meloding outfall sewer to Virginia (3300m)	MIG money spent	5,900,00	5,750,075

WATER NETWORK AND CONNECTION (@ R3500/ STAND)

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
9.1.1.5	Thabong T16 Phase 9	MIG money spent	1,774,500	2,536,973
9.1.1.5	Thabong T16 Phase 10	MIG money spent	1,459,500	1,066,644
9.1.1.5	Thabong T16 Phase 11	MIG money spent	1,459,500	
9.1.1.4	Bronville X9	MIG money spent	1,267,000	2,313,624
91.1.2	Thabong Hani Park X20	MIG money spent	3,699,500	2,807,950
91.1.6	Thabong T12 Phase 4	MIG money spent	280,000	

MULTI YEAR PROJECTS

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
15.1.1.3	Odendaalsrus works (R4.6 M in 2005/06)	MIG money spent	7,000,000	310,520
14.3.3.2	Purified sewerage disposal (R2.147 M IN 2005/06)	MIG money spent	6,446,630	5,248,437
12.1.1.7	Calabria roads Phase 2&3	MIG money spent	7,000,000	3,714,127
12.1.1.2	Thabong: Roads 200(R853 000 MIG funds in 2005/06)	MIG money spent	3,038,749	316,125
17.1.2.1	Kutlwanong Bucket eradication 2000 stands (R10m in2005/06)	MIG money spent		628,047

GENERAL

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
12.5.1.1	Build 15 km sealed roads p.a (Hani Park, Matjhabeng)	MIG money spent	12,000,000	3,199,652
12.1.1.5	Meloding road to cemetery	MIG money spent	2,200,000	2,276,994
	Storm water channels			
12.4.1.1	Hani Park Canal	MIG money spent	584,000	44,500
	Networks			
16.1.1.3	Lining of worn out	MIG money spent	6,000,000	916,400

	sewer lines(Odendaalsrus, Bronville, Koppie Alleen)			
14.1.1.1	Replace worn out waterlines	MIG money spent	3,000,000	
12..2.1.1	Resurfacing	MIG money spent	5,000,000	11,737,055
12.2.1.3	Crack sealing	MIG money spent	2,000,000	

GENERAL

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual
	PMU			
	Feasibility studies, business plan and technical report	MIG money spent	3,100,000	337,313
	Town planning (funds from Prov.)			
25.2.1.10	Civic Center network upgrade	Fund spent	5,000,000	379,835
25.2.1.14	Hennenman Mills reticulation	Fund spent	1,800,000	1,502,402
14.3.3.2	Witpan Pump station: Medium Volt upgrade	Fund spent	2,000,000	1,998,938
7.1.1.1	Electrification of Thabong X15 Bronville X9	Fund spent	1,080,530	1,061,371
24.1.3.1	Infrastructure upgrade (132 Transformer)	Fund spent	3,000,000	1,400,000
28.1	High Mast lighting	MIG spent	6,142,770	931,624

MAINTENANCE

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
Planning, Design and Survey					
Information Office					
10.1.1	Stand drawing for public and official	No	2,000	4,432	Achieved
10.1.1.8	Populate sewer network lines database	No	1,000	3,278	Achieved
10.1.1.8	Populate sewer network manholes database	No	1,000	3,226	Achieved
Planning					
7.1	Evaluation of consultants design and tender documents against design specifications	No Design	10	12	Achieved
MASTERPLANS					
10.1.1.2	Sewer master plan	No of reports	2	0	Done designs of Thabong T14/2 roads SW and Phomolong and Meloding sewer networks

10.1.1.5	Water reticulation master plan	No of reports			
10.1.1.1	Develop bulk storm water master plan	No of reports	2		Done designs of Thabong T14/2 roads SW and Phomolong and Meloding sewer networks

Maintenance

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
Survey					
10.1.1.2	Detailed field survey, where there is insufficient as built information	No of manholes surveyed	500	45	Mainly due to vacant post. Posts were advertised in January 2008, no appointments
7.1.1	Open erf pegs for essential services and houses owners within 1 week.	Stand	800	2,650	Achieved
74.2.1	Staking of 6 cemeteries	Grave sites	1,800	1,477	Availability of pegs
75.1	Assistance on 10 athletic sport field for schools		6	6	
75.1	Assistance on 10 bowling greens	Assistance per green	7	5	
10.11	Survey Contour information for designing of	No of design	10	8	GPS available only for 6 month

	services				
--	----------	--	--	--	--

MAINTENANCE

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
RAILWAY SIDINGS					
	Privatize all sidings	Privatize sidings	1	1	Achieved
BUILDING CONTROL					
	Building inspection (8Inspections per inspection per day)	No	8,000	13,323	Achieved
	Writing of warning letters to occupants whose stands building plan are not up to date.	No	3,200	1,851	Building Inspectors are demotivated by the fact that no legal steps are been taken thus far to people served warning letters, hence the target was not reached
	Approval of building plans	No	1,000	1,074	Achieved
SEWERAGE NETWORK					
	Maintenance of sewer related infrastructure (1250km Manholes 21000)				Achieved

16.1.1.7	Repair broken lines	Meter	871	935	Achieved
16.1.1.7	Open blockages	No	2,250	6,984	Achieved
16.1.1.7	Repair manholes	No	20	36	Achieved
16.1.1.7	Cleaning of sewer lines	Km	32	8.7	Achieved
PUMP STATION					
15.1.2.7	Clean sumps(46)	No	2	3	Achieved
15.1.2.3	Repair/ replace electrical panels	No	2	18	Achieved
15.1.2.3	Repair pump: Mechanical		5	14	Achieved

ECTRICITY

MAINTENANCE

IDP No.	Unit of Measure	Target	Actual	Achieved	Explanation of Non achievement
<p>Administration Electrical</p>					
25.2.2	Manage and control electrical losses	% losses	10%	7.00%	The Matjhabeng Electrical Department Performed 3% below the National required standard for this period.
23.2.1.1	Implement quality of supply regulations	Complaints received from the community in terms of quality of supply	16	13	Capital regarding equipment to be obtained for quality of supply.60% of the Operational budget was received. Funds and personnel are required
23.1.1	Implement and apply Demand Side Management	% of load that can be controlled	60%	60%	Capital required for upgrading load control systems.60% of the Operational budget was received. Funds and personnel are required This matter is now pending from 2005 as funding applied for was taken over by DME and way forward is as yet

IDP No.	Unit of Measure Annual	Target	Actual	Achieved	Explanation of Non achievement
					not known.
25.2.3	Comply with NERSA Licensing requirements	% compliance	10%	10%	Capital is required for the procurement of Information technology hardware and software to capture the information stipulated in the NRS 047&048 regulations. A reduced Capital and Operating budget received in this regards.
23.3.1.1	Implement statutory legislations of the OHS 85/93 safety requirements	Hours	184320 accident free hours	184,320	Capital required for the replacement of dangerous and redundant equipment. 60% of Operating budget received.
23 to26	Planning and Design of Capital projects	Projects completed	6 projects	4	Capital required so to start projects. Fifty five (55) capital projects were identified of which Five (5) were approved
23.3.1.1	Integrated Personnel development plan	Personnel trained	36	10	Fund required from HR department for required training. 54% of Operating budget received
23.2	Budget control	Budget control	100%	30%	Capital required for computers and

IDP No.	Unit of Measure Annual	Target	Actual	Achieved	Explanation of Non achievement
		%			financial costing software.
Electrical distribution					
25.1.1	Administration of annual maintenance program	Substations maintained	564 substations	415	Funds and personnel required and it is essential that the stores must be furnished with stock. 54.2% of Operating budget received.
25.2.2	Maintain electrical metering systems	Electrical meters	1088 Electrical meters	863	Capital required for pre paid and remote metering systems. No Capital received.
23.1.1	Maintain load control system	Annual savings	80	78	Capital required for upgrading of load control systems. No Capital received.
25.2.2	Conduct Connection	Connections	61	496	Capital and personnel required. 54.2% of budget received.
27.1	Conduct	Permanent	41	48	Funds and

IDP No.	Unit of Measure Annual	Target	Actual	Achieved	Explanation of Non achievement
	Disconnections	disconnections			personnel required
23.2.1.1	Electrical breakdown responses	Reactions	2158	3385	Capital required for the replacement of redundant vehicles
132KV Electrical Distribution					
24.1.1	Maintain 132Kv distribution	Maintenance action	132	771	Capital required for the test, repair and upgrading 132kV Substation
24.1.4	Maintain Scada systems	Inspections conducted	54	54	Capital required for upgrading of SCADA systems
24.1.2&24	Administrative monitoring Systems	Testing & repair & replacement of protection relays	48	167	Capital required for testing and replacement of protection monitoring systems
Streetlight maintenance					
28.1.1	Administrative Streetlight maintenance program	Streetlight complaints received	3204	3097	Complaints are received from the public on random bases and cannot be correctly forecasted by means of an annual predicted target. Capital and Operational Budget is required to replace redundant and vandalized streetlight infrastructure.

IDP No.	Unit of Measure Annual	Target	Actual	Achieved	Explanation of Non achievement
28.1.1	Maintain streetlight installations	Streetlights repaired	3204	3037	Complaints are received from the public on random bases and cannot be correctly forecasted by means of an annual predicted target. Capital and Operational Budget is required to replace redundant and vandalized streetlight infrastructure.
Electrical Workshops					
26.2.1.3 to 26.2.1.14	Administrate substations maintenance program	Substations Maintained	382	316	Capital required for upgrading of medium voltage network systems. 16.92% of budget received.
26.1.1.1	Maintain of Council Buildings electrical installations	Complaints received	120	113	Capital required for upgrading of medium voltage network systems
26.1	Maintain Air- condition installations	Complaints received	40	42	Funds required from other department operation budgets
26.2	Maintain substation buildings	Substations	32	2	Capital required for upgrading of medium voltage network systems. No capital budget received.

IDP No.	Unit of Measure Annual	Target	Actual	Achieved	Explanation of Non achievement
26.1.1.1	Maintain pump station installations	Complaints received	36	28	Operation budget required from the sewerage services department

HOUSING (ELECTRICAL REVENUE PROTETION)

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
27.1	Implementation of the Revenue collection strategy	Inspections conducted	2188	1828	Funds and personnel required. 7.2% of budget received.
27.1	Debt collections	Tampering	82	91	Funds and personnel required
25.2.3.1	Implement electrical metering maintenance program	Repair and replacements conducted	3771	1860	Capital required for STS pre-paid systems as old non STS meters must be replaced as matter of urgency
25.2.3.1	Auditing services accounts	Thefts	500	176	Funds and personnel required. 7.2% of budget received.
23.2.1.1	Disconnections and reconnections	Disconnection Reconnections	11249 11249	13197 7254	Funds and personnel are urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
					utilized to an optimum.
23.2.1.1	Disconnections and reconnections	Estimate Value of disconnections	R95,616,500-00	R82,184,571-00	Funds and personnel are urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being utilized to an optimum.
23.2.1.1	Disconnections and reconnections	Estimated income derived Reconnections	R82,184,571-00	R29,504,293-00	Funds and personnel are urgently required. It is further imperative that the Financial Information systems must be correct to ensure the integrity of disconnections and reconnections conducted and that the available recourses is being utilized to an optimum. Further cognizance must be taken of the Socio Economical situation of the Matjhabeng Municipal Area that is impacting on the ability of electrical consumers to reconnect and pay

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
					their electrical accounts
26.1.1.1	Adherence to Electrical Installations regulation	Audits	24235	7333	Funds and personnel required. No capital received.

HOUSING (LAND AND ACCOMODATION)

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
21.1.1	Allocate sites to members of community		2520	1892	Not Applicable
	Allocate sites to members of community for usage of religious and community facilities		30	13	
21.2.1.1	Formalize informal settlements settlement		100%	1241.00	Not Applicable
21.1.1.6	Kutlwanong		500	0.00	Not Applicable
21.1.1.3	Thabong		2000	1241.00	Not Applicable
21.1.1.4	Meloding		1500	0.00	Not Applicable
	Provisioning of sites for subsidy				Not Applicable

	allocations				
21.3.1.3	Accommodation Revenue Generation and Credit Control Update data annually		100%	90%	Not Applicable
22.1.1.1	Develop Eviction Policy		100%	0%	Not Applicable
22.1.1.2	Dispose Council Houses		100%	2%	Not Applicable

HOUSING DEVELOPMENT

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non achievement
21.2	Facilitate building of low income houses		1.500.0	2034	Not Applicable
22.2	Establishment of Project Steering Comm. to monitor process		5	5	Not Applicable
21.5.2	Facilitate Consumer Education		5	5	Not Applicable
21.2	Facilitate the building of houses through People's Housing Process				Not Applicable
21.5.2	Facilitate Consumer Education		5	5	Not Applicable

21.2.3.1	Assist in building 3000 middle income houses			0	Not Applicable
----------	--	--	--	---	----------------

HOUSING ADMINISTRATION

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of Non – achievement
	Improve Customer Care Write articles in Matjhabeng News		100%	0%	Matjhabeng newsletter has not taken off the ground
	Establishment Information Desk		100%	0%	Procurement process is slow
	Customer Complaints & Suggestion Box to be installed		100%	100%	It will be done in second quarter
	Implement an automated Register		100%	0%	Customer care officer resigned in July and awaiting approval to fill the vacancy for two months
	Capacity Building		100%	100%	
	Property Administration		100%	60%	Slow response from communities and slow registration process/coveyancing.
			100%	50%	Non response of lessees
21.3.1.3	Data Maintenance		100%	100%	Unable to qualify as it is captured when people come to register

BRANCH SPATIAL PLANNING

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Explanation of non-achievement
57.1	Allocate street names to areas without names	Number	200	40%	Target areas identified. Registration processes researched. Ward Councilors commenced with community participation discussions but not finalized
59.1	Compile a Spatial Development Framework	One document	50% completion	10%	<ul style="list-style-type: none"> • Budget constraints • Lack of internal capacity
62.1.1c	Sewer Master Plan for Lotgeval/Alma and the larger Odendaalsrus area	One document	One document	0%	<ul style="list-style-type: none"> • Budget constraints • Lack of capacity to finalize internally
64.1.1.1	Bronville Business Area	Approved layout	Plan approved and ready to sell the erven	70%	Plan to be submitted for approval by Free State Government (Target 2008/2009)
62.1.1	Township establishment 600 stands per year	Number	600	1300	
60.1.3	Re-evaluation of CBD	One document	One document	20%	Budget constraints

	Development Strategy				
56.1	Compilation of a Land Use Management Plan	One document	One document	100%	Awaiting Free State Government approval
60.1.10	Compile an Open Space Master Plan	One document	One document	30%	Terms of reference finalized. <ul style="list-style-type: none"> • Budget constraints • Lack of internal capacity

4.1.8 DEPARTMENT PUBLIC SAFETY

Branch Public Safety and Security

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
7.1.1.1	Matjhabeng Safety Strategy	% Development of the strategy	100%	100%	Stakeholders consultation to be completed
7.1.1.3	Establish Crime Prevention coordinating Committee	Formulize the Crime Prevention Coordinating Committee	100	80%	To be launched by Exec Mayor in next Fin year.
7.1.4.3	Road Safety Awareness Projects/Campaigns	Celebrating the projects	100%	100%	Achieved
7.1.4.2	Establish Public Safety Academy	Annual accreditations & evaluations	100%	100%	Upgrade resources & provision of funds to attend panel & exam. Meetings.
7.1.7.1	Upgrade & Expand the existing security & access function to all municipal buildings	Invite service providers	100%	30%	Budget constraints
7.1.7.2	Introduce an Incentive Scheme for community	Review current Anti-Corruption & Fraud Policy by incl. this Scheme	100%	Nil	Review Anti-Fraud and corruption policy
7.1.7.3	To establish the Matjhabeng Municipal Court	Submit business plan to Council.	50%	50%	Appointment of Interpreters & provision by NPA for a Magistrate & Court Ordinances by SAPS.
72	Facilitation of improvement of Public Transport facilities	Number of meetings held	20%	0%	Re-schedule meeting/s with Province
72	Conduct feasibility studies regarding offloading zones and shelters	Number of studies completed	20%	0%	Feasibility study to be conducted. Availability of funds and resources
72	Erecting and repairing of traffic signs	Number of traffic signs repaired & replaced	100% (1200)	80% (956)	Better provision of equipment, funding & appointment of Artisans.
72	Road markings	Kilometers marked & Liters of paint used	50% (100km) (5000L)	50%	Better provision of equipment, funding & appointment of Artisans.
72	Training of By-Law Enforcement Officers	Number of training sessions	100%	80%	Remaining officers to be trained in the next year

IDP No.	Tactical Activity	Unit of Measure	Annual Target	Actual Achieved	Plans to improve performance
72	Establish By-Law Enforcement Unit	Number of units	100	0%	Finalization of training and the outstanding by-laws by legal services
72	Implementation of Security Plan	% Implementation of the plan	25%	0%	Shortage of personnel & vehicles
FLEET MANAGEMENT					
92.1	Establish a service plan for vehicles plant and equipment	1 Service Plan (Fleet Management System)	50%	80%	Drivers Manual compiled, submitted for approval to Council early 2008, outsourcing procedures used, due to staff & parts shortages.
92.1	Develop training programme for staff (Operational & maintenance)	One (1) Training Programme	50%	100%	In consultation with Training Centre. ABET Classes attended by various personnel. Apprenticeships to be arranged via Training.
92.1	Replace existing worn-out vehicles in line with policy	% reduction in vehicles lying idle	50%	50%	1 st Auction done April 2007 with +/- 173 vehicles sold. 2 nd Auction to follow.
92.1	Prioritize & acquire additional vehicles, plant & equipment	Number of priority vehicles acquired	30%	75%	Tender out on 05/12/2007, process not yet completed by SCM for the envisaged 52 new vehicles. Only 75% of target reached. Another proposal submitted for 14 vehicles PST in Dec 2008.
92.1	Investigate & implement outsourcing of repairs vs internal capacity	- Investigation report Set up complete structure- - Logbook management to be in place	100%	50%	Various Suppliers assist on maintenance of vehicles, e.g. (LMV/LDV/HMV) Urgent request for appoint.- Mechanics, Auto Electricians, etc. submitted 21/09/2007 & again submitted 27/11/2008. Suppliers to be paid monthly as they refuse to assist with quotations/maintenance work.

CHAPTER FIVE

CHAPTER 5: AUDITED STATEMENTS AND RELATED FINANCIAL INFORMATION

5.1 FINANCIAL STATE AS AT 30 JUNE 2008

1. Property, Plant and Equipment has increased by 42% from 2007 to 2008. Service delivery is improved as new infrastructure is being procured. New acquisitions total R170m for the period under review.
Depreciation had been estimated at R10m for the period under review
2. The Municipality's inventory reserves have decreased from R842k in 2007 to R378k in 2008 as a result of the cash flow pressures experienced during the financial year ending 30 June 2008. This represents decrease of about 55% year on year.
3. The Municipality has not been able to carry sufficient investments in the two years ending 30 June 2007 and 30 June 2008 due to cash flow problems encountered in 2008. The investment stood at R12m, for the year ended 30 June 2008 which were funds to be utilized for MIG and related infrastructure projects.
4. Customer debtors increased from R923m to R1.11b from 2007 to 2008 financial years. This represents an increase of about 21% year on year. A debtor's book figure of R1 b represented accounts older than 90 days. The longer the debts remain the more difficult it gets to recover that debt, hence a provision for doubtful debts of R1b. Included in this debtor's book is accrued interest which represent a significant part of this debtor's book. A debtor's book of R34m represents the ageing of between current and 60 days. An average debtor's collection rate for the year ended 30 June 2008 stood at 448 days was at 349 days. This ratio puts a strain on the coffers as it is becoming increasingly difficult to collect debts. However, in light of the above, the Municipality has embarked on a number of financial strategies in the 2008/09 financial year to address the problem. Some of the strategies warrant mentioning:
 - Reorganization of the responsibilities of the financial staff in terms of the categorization of the debtor's types.
 - Increase in the Finance Staff due to high vacancy rate.These processes will lead to better cut-off procedures, accurate billing, effective credit control management, customer care and enquiry.
5. Interest bearing borrowings decreased from R170m to R69m from 2007 financial year. This represents an improvement of 17% despite the limited funds; the Municipality was able to

maintain an effective repayment of the loans. A provision for the rehabilitation of landfill sites of R5.5m also made to cater for the maintenance of landfill sites.

Trade and other creditors increased by 34% from 2007 (R282m) to 2008(211m). Included is the increase in trade creditors, including vat, from R146 m to R214m. These creditors put a further strain in the coffers as an obligation is raised to pay those creditors in the future period. The creditors payment days was 238 days for the financial year ended 30 June 2008, as compared to 246 days for the financial year ended 30 June 2007. It takes too long to pay for the services rendered leading to suppliers resisting to do business with the Municipality. This is way above the average norm of about 30 days of invoice. The collection strategies alluded to above will help to ease this concern including the reprioritization of expenditure which must be embarked upon as a matter of urgency

5.3 AUDITED FINANCIAL STATEMENT

(SEE ANNEXURE B)

5.4. COMMENTS OF THE AUDIT COMMITTEE ON THE REPORT OF THE AUDITOR GENERAL

During the year under review, the Audit Committee did not discuss the Report of the Auditor General.

5.5. ADDITIONAL REPORTING

5.5.1 QUARTELY INFORMATION ON GRANTS

Quarterly information on grants

Grant Detail	Amount received and spent each quarter							
	1 July 07 to 30 September 08		1 October 07 to 31 December 08		1 January 08 to March 08		1 April 08 to 30 June 08	
Grant name	Received	Expenditure	Received	Expenditure	Received	Expenditure	Received	Expenditure
Municipal Infrastructure Grant	26,765,705	25,560,622	31,175,000	41,393,000	33,016,986	22,188,580	0	19,263,128
Financial Management Grant	0	540,583	0	173,952	500,000	121,460	0	459,598
Municipal Systems Improvement Grant	0	0	0	0	0	0	0	0

ANNEXURE A

TRAINING CONDUCTED IN THE YEAR UNDER REVIEW

ANNEXURE B
FINANCIAL STATEMENTS

ANNEXURE C

**REPORT OF THE AUDITOR- GENERAL ON
FINANCIAL STATEMENTS AND PERFORMANCE
INFORMATION OF MATJHABENG MUNICIPALITY
FOR THE YEAR ENDED 30 JUNE 2008**