

# **MINUTES**

**OF THE**

**3<sup>RD</sup> ORDINARY MEETING  
FOR THE YEAR 2004**

**of**

**MATJHABENG MUNICIPALITY**

**held on**

**TUESDAY, 25 MAY 2004**

**at**

**16:00**

**COUNCILLORS PRESENT : COUNCIL MEETING : 25 MAY 2004**

**ANC**

<b>PROPORTIONAL</b>			
1.	Leeuw SJ ( <b>Executive Mayor</b> )	14.	Dlova TW
2.	Matsepe TV ( <b>Speaker</b> )	15.	Ikaneng MI
3.	Tsubane ME	16.	Mafantire MJ
4.	Menong KS ( <b>MMC</b> )	17.	Mafongosi VZ ( <b>Written apology</b> )
5.	Ramaisa KA ( <b>MMC</b> )	18.	Mashinini NL
6.	Tladi RE ( <b>MMC</b> )	19.	Alexander RR
7.	Thuthani ZA ( <b>MMC</b> )	20.	Radebe ML ( <b>Telephonically</b> )
8.	Matosa AN	21.	Sephiri MJ
9.	Matlabe MMT	22.	Tlhone ML
10.	Mbana MA	23.	Vanga M
11.	Mokhathi PE	24.	Kotzee D ( <b>Sick</b> )
12.	Bengu VV	25.	Masoleng NI
13.	Dali VN	26.	Kujoana MA ( <b>Sick note</b> )
<b>WARD</b>			
27.	Matsbukanye MM ( <b>Absent without apology</b> )	42.	Mfebe MSE
28.	Tshabangu SE ( <b>MMC</b> ) ( <b>Sick note</b> )	43.	Mhlaba N ( <b>Absent without apology</b> )
29.	Mohlodi PP	44.	Mokolutlo LA
30.	Mogole RR	45.	Montshioa BA ( <b>MMC</b> )
31.	Liphoko SJ	46.	Mosala MS
32.	Mokoena ME ( <b>Sick note</b> )	47.	Nakwa TA
33.	Masienyane MD	48.	Ngangelizwe S
34.	Baaitjies M ( <b>Absent without apology</b> )	49.	Radebe LLF
35.	Dassie YS	50.	Ramojela JN
36.	Dlamini SC ( <b>Written apology</b> )	51.	Rubulana L
37.	James TH	52.	Seboholi CP
38.	Khalipha TD ( <b>MMC</b> )	53.	Taliwe FE
39.	Mabuya FF	54.	Thoabala TE ( <b>MMC</b> )
40.	Manzana NR	55.	Tsoene TD
41.	Masoka NL	56.	Tsatsa SJ

**DA**

<b>PROPORTIONAL</b>			
57.	Fourie JJC	61.	Maqena AM ( <b>Written apology</b> )
58.	Marais (Dr) JS	62.	Ntsala MM
59.	Auret IH	63.	Olivier JJ
60.	Neumann VH	64.	Styger A
<b>WARD</b>			
65.	Bothma B	68.	Edeling JH
66.	Louw ML	69.	Van Rooyen HC
67.	Smit DC	70.	Du Toit JJB

## II

### UDM

PROPORTIONAL	
71.	Motshabi MP

### PAC

PROPORTIONAL	
72.	Majoe TS

### OFFICIALS

Mr RSB Sesele	–	Municipal Manager
Mr R Spies	–	Corporate Executive Manager : Engineering Services
Mr N Pitso	-	Corporate Executive Manager: Financial Management
Mr V Adonis	-	Corporate Executive Manager: Community Services and Social Development
Mr BP Molatseli	–	Executive Manager : Corporate Services
Mr TR Shiringani	–	Manager : Council Administration
Mr S Makhasi	-	Executive Manager: Human Resources
Mr D Mana	–	Caretaker
Mr I Lekaowa	-	Corporate Services

#### 1. OPENING

Pastor B Moeti opened the meeting with Scripture reading and prayer.

#### 2. OFFICIAL ANNOUNCEMENTS OF THE SPEAKER

The Speaker made the following announcements :

1. He informed Council that Cllr C Dlamini, Mr G Moahloli and Ms Cynthia Makhetha had left for Australia to attend a conference and complete the study on community participation as part of the Matjhabeng-Brisbane partnership arranged by ASALGP.
2. He congratulated Cllr Khalipha on his participation in the 12<sup>th</sup> session of the United Nations Commission on Sustainable Development in New York as a member of the SALGA Municipal Services Working Group.
3. He informed Council that a full page article on Matjhabeng was included in the Re Betla Tsela magazine of Local Government and Housing.

### III

4. He informed Council about Cllr Mogole's project on ward committees that made the headlines in the ASALGP newsletter and is also posted on the internet.

#### 3. **REPORTS OF THE SPEAKER IN TERMS OF RULES 15(1) AND 99(4)**

None

#### 4. **APPLICATIONS AND APPEALS FROM COUNCILLORS IN TERMS OF RULES 14(1), 67 AND 72**

None

#### 5. **REPORTS RECEIVED FROM THE SPEAKER**

A45/2004

The items were presented by the Executive Mayor under Item 15.

#### 6. **MOTIONS OF SYMPATHY AND CONGRATULATIONS BY THE SPEAKER**

##### 6.1 **CONGRATULATIONS**

6.1.1 The Speaker congratulated Cllr LA Mokolutlo on the birth of his baby girl on 24 April 2004.

6.1.2 The Speaker congratulated the following Councillors on their birthdays :

Cllr PP Mohloli	:	2 June
Cllr MJ Sephiri	:	5 June

##### **SYMPATHY**

The Speaker sympathized with the family of Mr TS Phadi (Papsen), a ward committee member in Ward 27, who passed away and whose funeral would be on Saturday, 29 May 2004.

The Speaker further informed the Council about the following employees who passed away during **May 2004**:

Daniel November  
Eliza Mogoregi  
Zacharia Moshane  
NF Makhasi

### IV

**7. MOTIONS OF SYMPATHY AND CONGRATULATIONS FROM OTHER MEMBERS**

None

**8. DEPUTATIONS AND INTERVIEWS**

None

**9. DISCLOSURE OF INTEREST**

None

**10. MINUTES OF THE PREVIOUS MEETINGS**

10.1 That the minutes of the 2<sup>nd</sup> Ordinary meeting of the Council held on 6 April 2004 be **APPROVED** and **CONFIRMED** as a true reflection of what transpired at the meetings, subject to the inclusion of the disclosure of interest of Cllr NI Masoleng.

**11. FORMAL SIGNING OF MINUTES**

The Speaker indicated that he will sign the minutes at a later stage.

**12. MATTERS ARISING FROM THE MINUTES**

None

**13. QUESTIONS OF WHICH NOTICE WAS GIVEN**

None

**14. REPORTS OF THE EXECUTIVE MAYOR AND COMMITTEES**

A40/2004 – A47/2004

**15. REPORTS OF DECISIONS TAKEN UNDER DELEGATED POWERS**

The Executive Mayor presented his report on decisions taken under delegated powers and the resolution in this regard is on page 5 Item **A47/2004** of these minutes.

**16. MOTIONS**

None

**17. CLOSURE**

The meeting ended at **18:05**.

.....  
**TV MATSEPE (SPEAKER)**

.....  
**DATE**

**A40/2004**

**MONTHLY FINANCIAL REPORT – MARCH 2004 (6/12/2/1) – (CFO) (P1 : ANNEXURE P1 – 3)**

**IT WAS RESOLVED (25 MAY 2004)**

- [CEMFM] 1. That the Staff **BE COMMENDED** for the work done on improving the report.
2. That the Credit Management Branch **BE PUT** in place to step-up collections and credit control.
3. That the process of Placement **MUST BE EXPEDITED** and **COMPLETED** as soon as possible as this is a negative factor.
4. That the information on the ten highest outstanding debtors **BE NOTED**.
5. That information on income per ward **BE NOTED** and it should include the income and expenditure per ward in future.

**A41/2004**

**DPLG REVENUE ENHANCEMENT PROGRAMME (6/1/1/3) (CFO) (P13 : ANNEXURE P4 – 5)**

**IT WAS RESOLVED (25 MAY 2004)**

- [CEMFM] 1. That the Council **AGREES** to fully co-operate with, and support, the revenue enhancement feasibility study to be conducted by MIIU, and paid for by DPLG.
2. That the Council **AUTHORIZES** a senior municipal official to liaise with MIIU and MIIU Consultants in this process, and to facilitate full municipal co-operation with the feasibility study process.
3. That the Council **AUTHORIZES** the Chief Financial Officer to pay the VAT costs of the study, as requested by MIIU.
4. That the Council **COMMITTS ITSELF** to give very serious, due consideration to the recommendations of the study, and make every effort to implement such recommendations, to the extent that they are financially viable and sustainable.

**A42/2004**

**DATA PURIFICATION (6/1/1) – (CFO) (P16 : ANNEXURE P6 – 21)**

**IT WAS RESOLVED (25 MAY 2004)**

- [CEMFM] 1. That the recommendations on the data purification report **BE IMPLEMENTED AND COMPLETED** by 30<sup>th</sup> June 2004

That Council **APPROVES** the writing off of debt as identified in the data purification report.

That external expertise **BE SOURCED** and that there be close co-operation with Council's staff in order to ensure independent, accurate and professional writing off, of bad debts.

That any funding **BE SOURCED** from DPLG Revenue Enhancement Programme.

5. That after the whole exercise has been completed the final report **MUST BE SUBMITTED** to the Section 80 Finance Committee to review the status of debt owing.
6. That the management of writing off irrecoverable debts **BE CAUTIOUSLY APPROACHED** and **CAREFULLY IMPLEMENTED**.

**A43/2004**

**DRAFT BUDGET 2004/2005 (6/1/1) (CFO) (P18 : SEPARATE COVER)**

- \*\*\* The Executive Mayor delivered his Budget Speech attached as **ANNEXURE "A"**.

The Executive Mayor Clr SJ Leeuw presented the budget to Council with the request that Council approves same.

The Speaker gave an opportunity to all Councillors to express their views on the budget.

**IT WAS RESOLVED (25 MAY 2004)**

- [CEMFM] 1. That the operating budget of R882 554 000 and the capital budget of R86 241 000 **BE APPROVED**.
- [EMCS] 2. That Council **APPROVES**

the consolidated three year capital budget and operating budget as set out in pages 15 to 19 of the Budget Document and Appendices;

The Appropriation Votes as set out in pages 17 (reference a table similar to Form F2.1 showing municipal functions/departments consistent with the Budget Document);



### 3

The measurable performance objectives for revenue for each source and for each vote set out in pages 18 and 19;

The implementation and Operational plans included in and/or accompanying the budget document.

3. That the relevant reporting to National Treasury **BE DONE**.
4. That all statutory requirements to implement the budget **BE ADHERED TO**.
5. That the tariffs as mentioned below **BE APPROVED AND ADOPTED** by Council and constituted in the Budget of the Council for 2004/05 financial year as well as medium term (indicative budgets) for the 2005/06 and 2006/07 financial years:

#### **Assessment Rates**

Residential	R0.19374 (R0.17774)
Agricultural	R0.04844 (R0.08887)
Business	R0.29059 (R0.26660)
Industrial	R0.29059 (R0.26660)
Other property taxes	As per the 2003/2004 tariff, plus 9% (10%)

#### **Sewerage**

Residential	R55.06 (R50.05)
Church/Schools	R34.91 (R31.74) per point
Business	R34.91 (R31.74) per point
Industrial	As per the 2003/2004 tariff, plus 10% (12%)
Other sewerage tariffs	As per the 2003/2004 tariff, plus 10% (12%)

#### **Refuse**

Residential	R36.59 (R33.26) removal once a week normal bin
Church/Schools	R36.59 (R33.26) removal once a week normal bins
Business	R67.76 (R61.60) removal once a week normal bins
Industrial	As per the 2003/2004 tariff, plus 10% (12%)
Other	As per the 2003/2004 tariff, plus 10% (12%)

#### **Water**

0 to 6 kl	Free to all excluding business and industrial users
7 to 50 kl	R9.69 (8.97) per kiloliter
51 and more	R12.83 (R11.88) per kiloliter
Vacant land basic charge	R32.08 (R29.70) per month
Empty premises basic charge	R32.08 (R29.70) per month
Other	As per the 2003/2004 tariff, plus 8% (8,5%)

**Electricity**

Residential kWh	R0.34713 (R0.33060) per kWh
Residential basic charge	R52.98 (R50.46) per month
Business/Industrial	As per the 2003/2004 tariff plus 5% implemented on 1 January 2005 (5%/8%)
Other	As per the 2003/2004 tariff plus 5% implemented On 1 January 2005 (5%/8%)

**Deposit**

Water and Electricity user	R1 500.00 (R1 200.00) no VAT is applicable
Only water or electricity user	R750.00 (600.00) no VAT is applicable

**Reconnection Fees**

Reconnection fee (non payment) R200.00 (R224.00 VAT incl.)

**Ad hoc Tariffs**

As per the 2003/2004 tariff plus 8%, unless stated otherwise.

These include all tariffs that are not included in the tariffs as defined above and are not used by all consumers. These are tariffs that are used on a need base.

All tariffs exclude VAT except in the case of Assessment Rates that are zero-rated.

**Interest / Capitalized Arrears**

No interest will be levied on those arrears for which the consumer made formal arrangements. Interest will only be levied on those arrears for which no formal arrangement exist and/or arrear as a result of not complying with the said arrangements.

**A44/2004**

**APPOINTMENT OF A FULLTIME COUNCIL WHIP (3/8/1/3) (MCA) (Office of the Speaker) (P19)**

**IT WAS RESOLVED (25 MAY 2004)**

[MCA]

That Council takes note of the progress regarding the execution of Item A25/2004 on the appointment of a fulltime Council Whip.

A45/2004

**PUBLIC PARTICIPATION: OBSERVATIONS FROM MATJHABENG (SOUTH AFRICA) AND BRISBANE (AUSTRALIA)** (Office of the Speaker) (MCA) (3/7/1/1) (P20 : ANNEXURE P22 – 27)

**IT WAS RESOLVED** (25 MAY 2004)

[MCA] That the report on the study on how to enhance public participation undertaken between Matjhabeng Municipality in South Africa and Brisbane in Australia **BE NOTED**.

A46/2004

**MATJHABENG MUNICIPALITY: DESIGNATION OF THE WHIP OF COUNCIL AS A FULLTIME COUNCILLOR** (3/1/B) (MM) (P21 : ANNEXURE P28 – 42)

**IT WAS RESOLVED** (25 MAY 2004)

[MM] That this matter **BE REFERRED BACK** to the next Council meeting to give Councillors enough time to peruse the item.

A47/2004

**REPORT ON DECISIONS TAKEN UNDER DELEGATED POWERS** (3/1/2) (MM) (EXECUTIVE MAYOR'S REPORT PAGE 1 – 17)

The Executive Mayor informed the Council that resolution MC66/2004 should read as follows:

*“That Tender 29/2003: Supply and/or installation of water meters in Matjhabeng **BE RE-ADVERTISED** with clear specifications on the needs of Matjhabeng Municipality on water meters, with immediate effect.”*

**IT WAS RESOLVED** (25 MAY 2004)

[FILE] That the resolutions taken by the Executive Mayor under delegated powers as they appear on the Annexures marked **Executive Mayor's Report**, i.e. MC47/2004 to MC50/2004, MC51/2004 to MC63/2004, MC64/2004 to MC67/2004, SMC1/2004 to SMC2/2004 and MC68/2004 to MC80/2004 **BE CONFIRMED**.

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