

MINUTES

OF THE

**4TH ORDINARY MEETING
FOR THE YEAR 2005**

of

MATJHABENG MUNICIPALITY

held on

TUESDAY, 27 SEPTEMBER 2005

at

10:00

COUNCILLORS PRESENT: COUNCIL MEETING: 27 SEPTEMBER 2005

ANC

| PROPORTIONAL | | | |
|---------------------|--|-----|--|
| 1. | SJ Leeuw (Executive Mayor) | 15. | Ikaneng MI |
| 2. | Matsepe TV (Speaker) | 16. | Mafantire MJ |
| 3. | Tsubane ME | 17. | Mafongosi VZ (Absent without apology) |
| 4. | Menong KS (MMC) | 18. | Mashinini NL (Written apology) |
| 5. | Ramaisa KA (MMC) | 19. | Petleki KI |
| 6. | Tladi RE (MMC) (Written apology) | 20. | Radebe ML |
| 7. | Thuthani ZA (MMC) | 21. | Sephiri MJ |
| 8. | Matosa AN | 22. | Tlhone ML |
| 9. | Matlabe MMT | 23. | Vanga M |
| 10. | Mbana MA | 24. | Kotzee D |
| 11. | Mokhathi PE | 25. | Masoleng NI (Absent without apology) |
| 12. | Bengu VV (Absent without apology) | 26. | Kujoana MA |
| 13. | Dali VN | 27. | Motshabi MP |
| 14. | Dlova TW (Written apology) | | |
| WARD | | | |
| 28. | | 43. | Mfebe MSE (Absent with apology) |
| 29. | | 44. | Mhlaba N |
| 30. | Mohloli PP (Absent without apology) | 45. | Mokolutlo LA |
| 31. | Mogole RR | 46. | Montshioa BA (MMC) (Written apology) |
| 32. | Liphoko SJ (Absent without apology) | 47. | Mosala MS |
| 33. | Mokoena ME | 48. | Nakwa TA |
| 34. | Masienyane MD | 49. | Ngangelizwe S |
| 35. | Baaitjies M | 50. | Radebe LLF |
| 36. | Dassie YS | 51. | Ramojela JN |
| 37. | Dlamini SC | 52. | Rubulana L |
| 38. | James TH | 53. | Seboholi CP (Absent without apology) |
| 39. | Khalipha TD (MMC) | 54. | Taliwe FE |
| 40. | Mabuya FF (Written apology) | 55. | Thoabala TE (MMC) |
| 41. | Manzana NR | 56. | Tsoene TD |
| 42. | Masoka NL | 57. | Tsatsa SJ |

II

DA

| PROPORTIONAL | | | |
|--------------|---|-----|---|
| 58. | Fourie JJC | 62. | Maqena AM (Absent without apology) |
| 59. | Marais (Dr) JS (Absent with apology) | 63. | Ntsala MM (Absent without apology) |
| 60. | Auret IH | 64. | Olivier JJ |
| 61. | Neumann VH | 65. | Styger A |
| WARD | | | |
| 66. | Bothma B (Absent without apology) | 69. | Edeling JH |
| 67. | | 70. | Van Rooyen HC |
| 68. | Smit DC | 71. | |

PAC

| PROPORTIONAL | |
|--------------|--|
| 72. | Majoe TS (Absent without apology) |

OFFICIALS

| | | |
|------------------|---|---|
| Mr RN Pitso | : | Acting Municipal Manager |
| Mr TM Ngesi | : | Executive Manager: Housing Development and Environmental Management |
| Mr LP Motseki | : | Manager: Administrative Support Services and Policy Co-ordination |
| Mr JKF Jankowitz | : | Senior Administrative Officer |
| Me DF Ramakhale | : | Administrative Officer (Corporate Services) |

- **OPENING**

Rev Samuel Tsoeu of the Meloding Methodist Church opened the meeting with Scripture Reading and a prayer.

- **APPLICATIONS FOR LEAVE OF ABSENCE**

See Attendance List above.

- **OFFICIAL ANNOUNCEMENTS OF THE SPEAKER**

3.1 The Speaker informed Council that the handing over of Title Deeds for Extension 15, Thabong scheduled for 28 September 2005 was postponed until 4 October 2005.

3.2 The Speaker informed Council that Cllr MSE Mfebe's sister passed away.

III

4. REPORTS OF THE SPEAKER IN TERMS OF RULES 15(1) AND 99(4)

None

5. APPLICATIONS AND APPEALS FROM COUNCILLORS IN TERMS OF RULES 14(1), 67 AND 72

None

6. REPORTS RECEIVED FROM THE SPEAKER

A57/2005 – A60/2005

The above items were dealt with under **Item 15** on the agenda.

7. MOTIONS OF SYMPATHY AND CONGRATULATIONS BY THE SPEAKER

SYMPATHY

The Speaker informed Councillors about the passing away of Cllr MSE Mfebe's sister.

CONGRATULATIONS

The Speaker congratulated the following Councillors on their birthdays:

| Date | | Name |
|-------------|---------|-----------------|
| 2 | October | Cllr NR Manzana |
| 3 | October | Cllr TA Nakwa |
| 8 | October | Cllr TS Majoe |
| 27 | October | Cllr FE Taliwe |

8. MOTIONS OF SYMPATHY AND CONGRATULATIONS FROM OTHER MEMBERS

CONGRATULATIONS

None

IV

9. DEPUTATIONS AND INTERVIEWS

None

10. DISCLOSURE OF INTEREST

A48/2005 – A49/2005

The above items were dealt with under **Item 15** on the agenda.

11. MINUTES OF THE PREVIOUS MEETINGS

COUNCIL RESOLVED (27 SEPTEMBER 2005)

11.1 That the minutes of the 3rd Ordinary Meeting of the Council held on 31 May 2005 **BE APPROVED** and **CONFIRMED** as a true reflection of what transpired at the meeting.

11.2 That the minutes of the Special Meeting of the Council held on 1 September 2005 **BE APPROVED** and **CONFIRMED** as a true reflection of what transpired at the meeting.

12. FORMAL SIGNING OF MINUTES

The Speaker indicated that he would sign the minutes after the meeting.

13. MATTERS ARISING FROM THE MINUTES

None

14. QUESTIONS OF WHICH NOTICE WAS GIVEN

None

15. REPORTS OF THE EXECUTIVE MAYOR AND COMMITTEES

A50/2005 – A51/2005, A52/2005 – A56/2005 and A61/2005 – A67/2005

V

16. REPORTS OF DECISIONS TAKEN UNDER DELEGATED POWERS

•
The Executive Mayor presented his report on decisions taken under delegated powers and the resolution in this regard is on **page 16, Item A68/2005** of these minutes.

17. MOTIONS

None

18. CLOSURE

The Speaker thanked everybody who attend the meeting and adjourned the meeting at **16:56**.

.....
TV MATSEPE (SPEAKER)

.....
DATE

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| | | | |
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1

A48/2005

DISCLOSURE OF INTEREST: CLLR MMT MATLABE (3/1/1) (AEMCS) (P 1 : ANNEXURES P 1)

PURPOSE OF THE REPORT

To submit to Council information regarding the interest of Councillor MMT Matlabe.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AEMCS] That the disclosure of interest of Councillor MMT Matlabe in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED.**

A49/2005

DISCLOSURE OF INTEREST: CLLR S NGANGELIZWE (3/1/1) (AEMCS) (P 2 : ANNEXURES P 2)

PURPOSE OF THE REPORT

To submit to Council information regarding the interest of Councillor S Ngangelizwe.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AEMCS] That the disclosure of interest of Councillor S Ngangelizwe in terms of Section 7(1) of Schedule 1 of the Code of Conduct for Councillors of the Local Government Municipal Systems Act 32 of 2000 **BE NOTED.**

A50/2005

MINUTES OF THE PERFORMANCE AUDIT COMMITTEE HELD ON 13 SEPTEMBER 2005 (AMIA) (6/12/3/2) (P 3 : ANNEXURES P 3 – 7)

PURPOSE

To submit the minutes of the Performance Audit Committee to Council for information.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AMIA] That the Council **TAKES NOTE** of the minutes of the Performance Audit Committee held on 13 September 2005.

A51/2005

ANNUAL INTERNAL AUDIT PLAN (AMIA) (6/12/1) (P 4 : ANNEXURES P 8 – 21)

PURPOSE

[AMIA] To obtain approval of the Annual Internal Audit Plan for the period JULY 2005 to JUNE
*** 2006 attached on **page 8 to 21 of the Annexures**, by the Council.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

1. That Council **APPROVES** the Internal Audit Year Plan as set out for the period June 2005 to July 2006.
2. That the Acting Manager: Internal Audit **BE REQUESTED TO SUBMIT** a monitoring report on the Audit Plan to Council on a regular basis.

A52/2005

PROPOSED CODE OF GOOD PRACTICE AND POLICY: SUPPLY CHAIN MANAGEMENT AND PREFERENTIAL PROCUREMENT (AMM) (11/1/B) (P 5 : ANNEXURES : SEPARATE COVER)

PURPOSE OF REPORT

To present the proposed Code of Good Practice and Policy: Supply Chain Management and Preferential Procurement to Council for consideration.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

1. That Council **NOTES** the proposed Supply Chain Management and Preferential Procurement Policy as a working document
2. That the Council **PUBLISHES** the Draft Supply Chain Management and Preferential Procurement Policy for comments.
3. That the Draft Supply Chain Management and Preferential Procurement **BE RE-SUBMITTED** at the next Council sitting including all inputs, for adoption as a policy of the Council.
4. That all Departments **ESTABLISH** necessary personnel mechanisms, procedures and systems to manage the policy.

[HOD'S]

3

5. That the Acting Municipal Manager **BE REQUESTED TO ARRANGE** a workshop for Councillors in order to enable same to interrogate the Policy before resubmission to Council.
6. That the under-mentioned amendments **BE MADE** in the policy.

That the following resolution on page 3 (h) and (i) be included in the definition of “execution of work”:

- (h) The administration or Management of the Municipality or part thereof;
- (i) The rendering or provision of professional services this include consultancy within the prescribed tariff of the particular profession.

That page 7, Chapter 2 under introduction be amended to read – any execution of work.

That page 10 under – unsolicited bids to read as follows :

- 2.17 The Municipality is **NOT** obliged to consider an unsolicited bid, but may
 - (a) spell out the process to be followed in either accepting or if conditions exist that may cause unfair practice in disposal rejecting unsolicited bids of assets not used by the Municipality. Solicitation may only be for rental or lease or right of use until such time for disposal.

That page 13, part 2 under Acquisition Management be amended to read – 3.5 in the first paragraph and 3.6 in the second paragraph.

That 3.5 be amended to read as 3.4 in the second paragraph.

That page 14, 3.12 under the Municipal Manager may in writing – be amended to read as follows:

- (a) Keep accommodating budget adjustment.

That page 19, part 3 under Logistics Management be amended to read – nobody shall place an order for an item which is in stock in a store except where authorized.

That page 45 under Evaluation of applications:

- 7.7 be amended to read – The Chief Financial Officer shall (together with relevant Head of Department) after the closing time of the invitation in terms of paragraph 7.2 examine and assess all applications submitted.

4

That page 45 under Registration in register 7.8 be amended to read – An applicant is suitable for registration on the appropriate list in the Register if she/he, in the opinion of the Chief Financial Officer – together with relevant Head of Department as determined.

A53/2005

DRAFT DELEGATED POWERS (AMM) (3/1/2) (3/2/2) (P 7 : ANNEXURES : SEPARATE COVER)

PURPOSE OF THE REPORT

To submit the Draft Delegated Powers to the Council for approval.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AMM]

1. That Council **ADOPTS** the new Draft Delegated Powers as policy of the Municipality.
2. That the Council **INSTRUCTS** the Speaker, the Executive Mayor and the Acting Municipal Manager **TO SIGN** the relevant delegation of powers and **SUBMIT** same at the next Council Meeting for noting and recording.
3. That the document **BE SUBMITTED** to the next Council Meeting for consideration of any alterations received from Councillors.

A54/2005

ACKNOWLEDGEMENT AND ACCEPTANCE OF THE DRAFTED WATER SERVICES BY-LAW (1/2/1) (MLS) (P 9 : ANNEXURES : SEPARATE COVER)

PURPOSE

*** The objective of this item is to request approval from the Council to acknowledge and accept the drafted and consolidated Water Services By- Law. (See **Separate Cover**)

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[MLS]

1. That the drafted consolidated Water Services By-Law **BE APPROVED** as a draft by-law of Council.
2. That this draft and consolidated Water Services By- Law **BE APPROVED** and **PUBLISHED** for comments and promulgation.

A55/2005

APPLICATION FOR FUNDING: 18448 (NATIONAL LOTTERY BOARD) (6/1/1/1) (18/2/2/36) (20/15/1) (CEMCSSD) (P 11 : ANNEXURES P 22 – 44)

PURPOSE OF REPORT

To obtain approval from Council to accept the grant of R1 501 500.00 from the National Lottery Distribution Trust Fund (NLDTF) in accordance with the Grant Agreement.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [CEMCSSD] A. That Council **AGREE TO ACCEPT** the grant of R1 501 500.00
- B. That Council **ABIDES** by the conditions as stipulated by the National Lottery Distribution Trust Fund (NLDTF) viz;
1. The National Lotteries Board (“the Board”) acting as trustee of the NLDTF, in terms of Section 22 of the National Lotteries Act, 1997 (Act No. 57 of 1997), hereby agrees to provide **Matjhabeng Municipality** (“the recipient”) with a grant to the value of **R1, 501, 500, 00 (“one million, five hundred and one thousand, five hundred rand”)** subject to the specific conditions contained in this grant agreement (“agreement”), in respect of the application (**Number 18448**) as submitted by the recipient.
 2. The grant is allocated to the recipient subject to the recipient at all times complying with:-

the provisions of this agreement,
the undertakings made and the information provided in the application;
and
the following conditions:

- (i) that the grant is utilized for upgrading of sports facilities as follows:**

| | |
|--|------------------------|
| upgrading and renovating at Phomolong Stadium | - R 365 000.00 |
| contribution to upgrading of sport facilities in the municipality area which is to be prioritised on areas of greater need | - R1 000 000.00 |
| 10% Project Management Fees | - R 136 500.00 |

that the recipient submits a detailed plan indicating which areas have been identified and how the amount is going to be divided among them;

that the recipient submit audited financial statements for the year 2004 with the Auditor-General's Report;

that the recipient submit a Council resolution;

that the recipient opens a separate bank account for the projects;

that the recipient submit an original cancelled cheque of the account designated in the application;

that the NLDTF is visibly identified as funder;

(viii) that the recipient submit the requested information by 3 October 2005.

3. In the event of the grant being a cash amount, the amount is payable into a banking account held in the name of the recipient. The recipient must use the amount strictly in connection with or for purposes envisaged in clause 2(c) (i) and no other purposes whatsoever, unless the prior written approval of the Board has been obtained before using the amount or a part thereof for any other purpose.
4. Cash payments:
Number of payments = 3 (three)
In the event of multiple payments, subsequent payments will only be made on receipt of a satisfactory progress report in the required format showing how the funds already received from the Board have been utilized by the recipient.
5. In the event of the grant being used to purchase an asset, ownership of the asset lies with the recipient and the recipient-
 - (a) **must insure, maintain and safeguard the asset;**
 - (b) **must determine the useful life of the asset and include that information in the progress report;**
 - (c) **may not dispose of the asset prior to the end of its useful life, unless written approval has been obtained by the Board;**
 - (d) **must account for the asset in a fixed asset register;**
 - (e) **must submit accounting records regarding the asset in the progress report and;**
 - (f) **may only utilize the asset in keeping with the objectives of the recipient.**

6. The recipient hereby indemnifies the Board, the Minister of Trade and Industry (“the Minister”), the Government of the Republic of South Africa (“the Government”), any distributing agency envisaged in the Lotteries Act, 1997, or any other organ of state, or any of his/her or its employees, directors, members, agents or advisers against any civil proceedings arising out of or relating to this Agreement.
7. The recipient hereby expressly agrees that the Board or any of its respective employees or agents may at any reasonable time:-
 - (a) have full and unhindered immediate access to any information in connection with the grant, be it the amount, the asset, sports equipment and / or sports kit, held by the recipient or any of its agents, suppliers or service providers, including the bank account;
 - (b) make copies of any such information or remove any relevant object or information for further inspection or scrutiny; and
 - (c) interview any of the recipient’s employees, directors, members, agents, advisers, auditors, suppliers or service providers who shall subject to their constitutional rights or statutory rights be obliged to respond to any questions or statements.
8. The recipient must –
 - (a) immediately inform the Board in writing through the Central Applications Office, in the event of any change in the details of the bank account, the control of the recipient over the grant, be it the amount, the asset, the sports equipment and/or the sports kit, or any material information furnished in the application.
 - (b) immediately inform the Board in writing of any occurrence or possible occurrence of theft, fraud, loss or any other criminal activity in connection with the grant, be it the amount, the asset, the sports equipment and/or the sports kit;
 - (c) submit detailed progress and financial reports to the Board in respect of the grant, be it the amount, the asset, the sports equipment and/or the sports kit, received in accordance with this Agreement; and
 - (d) submit signed audited financial statements as required within six months of this financial year end;
 - (e) pay back to the Board any interest accrued from the amount.

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- (f) pay back to the Board within six months of the recipient's financial year any portion of the grant no longer required;
 - (g) retain all financial information in its original form for twelve months after its financial year; and
 - (h) prominently indicate, visibly and otherwise, at all times and in all dealings engaged into with anyone, that the project is funded by proceeds from the NLDTF.
9. The recipient must submit a final report to the board on the grant, be it the amount, the asset, the sports equipment and/or sports kit within three months of the end of the relevant project or within three months of its financial year end, whichever is the latest.
10. The recipient may **not** make use of the National Lotteries logo or any symbol or other identifying mark or any other means to convey a perception that it is acting on behalf of the Board, the Minister, the Government or the holder of the licence to operate the National Lottery.
11. If the recipient fails or refuses to comply with its obligations in terms of this Agreement, the application or the Lotteries Act, 1997, or if information furnished in the application is false or misleading, the Board shall have the right to –
- (a) withhold the amount or part thereof; or
 - (b) cancel this Agreement and recover any monies paid, or assets, sports equipment and/or sports kit granted to the recipient in terms of this Agreement.

The recipient by attaching the signature of its representative hereby –

Agrees to be bound to the provisions of this Agreement, the application and Lotteries Act, 1997; and

Certifies that the information provided in the application is true, accurate and not misleading, and that no relevant information has been excluded from the application.

- C. That the upgrading to facilities **BE DONE IN ACCORDANCE** with the priority schedule with specific reference to the following:

Phomolong Stadium (as per Grant Agreement)

| | |
|---|--------------|
| Resurfacing of Basketball Court | R 35 000.00 |
| Two new all weather all purpose Netball/Tennis Courts | R 180 000.00 |
| Fencing of new Facilities | R 150 000.00 |

9

| | | |
|---|--------------|-----------------------------|
| Nyakallong | | |
| Resurfacing and repair fence two multi purpose Basketball/Volleyball Courts | | |
| | | R 70 000.00 |
| Mmamahabane | | |
| Resurfacing of Basketball court | R 35 000.00 | |
| Meloding | | |
| Two new all weather all purpose Netball/Tennis courts | R 180 000.00 | |
| New Basketball court | R 80 000.00 | |
| Fencing on new Facilities | R 200 000.00 | |
| Thabong Stadium | | |
| Repair and paint Ablution facilities/Pavilion | R 130 000.00 | |
| Repair existing fence stadium (precon) | R 100 000.00 | |
| Repair paving | R 30 000.00 | |
| Bronville Community Centre | | |
| Repair and paint Community Centre | R 160 000.00 | |
| Unforeseen Expenditure | | R 15 000.00 |
| Project Management Fees (10%) PM to be appointed | | <u>R 136.500.00</u> |
| | TOTAL | <u>R1 501 500.00</u> |

A56/2005

INTERIM WATER SERVICES DEVELOPMENT PLAN (WSDP) FOR MATJHABENG MUNICIPALITY (CEMES) (19/2/3/1) (P 14 : ANNEXURES P 45 – 50 AND SEPARATE COVER)

PURPOSE OF THE REPORT

To submit to Council the Interim Water Services Development Plan (WSDP) for information.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [CEMES] 1. That Council **ADOPTS** the Interim Water Services Development Plan (WSDP) as working plan.

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2. That the process of Section 78 **BE UNDERTAKEN** so as to adopt a mechanism the Municipality would like to follow.
3. That the Ad-hoc Committee on the Water Services Development Plan **CONTINUES** to drive this process until its finality with the deadline for implementation be March 2006.

A57/2005

RESIGNATION: CLLRS ML LOUW, SE TSHABANGU AND JBJ DU TOIT (3/1/4/2) **(Office of the Speaker) (P 16 : ANNEXURES P 51 – 55)**

PURPOSE

To inform Council about the resignation of Cllrs ML Louw, SE Tshabangu and JBJ du Toit.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AEMCS]

1. That Council **TAKES NOTE** of the resignation of Cllr ML Louw with effect 8 September 2005, Cllr SE Tshabangu with effect from 12 September 2005 and Cllr JBJ du Toit with effect from 15 September 2005.
2. That a letter of appreciation **BE WRITTEN** to the mentioned Councillors.

A58/2005

PROGRESS REPORT: INVESTIGATION BY THE SPECIAL INVESTIGATING UNIT ON MATTERS RAISED BY CLLR D SMIT (3/1/1) (Office of the Speaker) **(P 17 : ANNEXURES P 56 – 57 AND SEPARATE COVER)**

PURPOSE OF REPORT

To submit to Council a progress report on the investigation by the Special Investigating Unit.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AD-HOC
COMMITTEE]

1. That Council **TAKES NOTE** of the investigation report by the Special Investigation Unit on matters raised by Councillor DC Smit.
2. That the Ad-hoc Committee **BE REQUESTED TO DRIVE** the process in order to executive Council's Resolution (A62/2002) (27 August 2005)

3. That the Ad-hoc Committee **REFERS** all issues raised in the report to the relevant official/Department for comments, including
 - (a) Forest Technologies.
 - (b) NET Group
 - (c) Khawuleza Technologies
 - (d) The availability of written contracts for Forest and B&B Software

A59/2005

REPORT OF THE AUDITOR-GENERAL TO THE COUNCIL OF THE MATJHABENG LOCAL MUNICIPALITY ON A FORENSIC AUDIT INVESTIGATION INTO ALLEDGED IRREGULARITIES AT THE MATJHABENG MUNICIPALITY (6/12/2/1) (Office of the Speaker) (P19 : ANNEXURES : SEPARATE COVER)

PURPOSE OF REPORT

To submit recommendations to Council received from the Ad-Hoc Committee on the above-mentioned report.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [AD-HOC]
COMMITTEE]
1. That the Council **TAKES NOTE** of the minutes of the Ad-hoc Committee with its recommendation.
 2. That the minutes **BE REFERRED BACK** to the Ad-hoc Committee to give the Committee a chance to reply in a report format at the next Council Meeting.
 3. That the Ad-hoc Committee **BE MANDATED TO FOLLOW-UP** and **TO OBTAIN** legal opinion e.g. (TAF).

A60/2005

FEEDBACK: APPLICATION FOR LATE SUBMISSION OF MATJHABENG MUNICIPALITY'S ANNUAL FINANCIAL STATEMENTS (6/12/2/1) (Office of the Speaker) (P 21)

PURPOSE

To submit feedback to Council in terms of section 133(1) (c) of the Municipal Finance Management Act, No 56 of 2003, on the reasons for the failure.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[SPEAKER] That the Council **TAKES NOTE** of the Acting Municipal Manager's response on reasons for non-submission of the Annual Financial Statements within the prescribed period and considers them as sufficient.

A61/2005

PROJECT CONSOLIDATE (AMM) (3/3/27) (ADDENDUM P 22 : ANNEXURES : SEPARATE COVER)

PURPOSE OF REPORT

To submit the Project Consolidate Reports and Action Plans to Council for consideration.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [AMM]
1. That Council **TAKES NOTE** of the Project Consolidate report and action plans.
 2. That the Acting Municipal Manager **ENGAGES** with Free State Province Director General and Head of Department in the Department of Local Government and Housing for further assistance on capacity and inputs.
 3. That the Service Delivery Facilitator and the officials form DPLG **BE CONTACTED** for further inputs.

A62/2005

CONTINUED ACTING POSITION IN THE OFFICE OF THE MUNICIPAL MANAGER (5/5/2) (AEMCS) (ADDENDUM P 23)

PURPOSE

To submit the above-mentioned matter to Council for consideration.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AEMCS] That Mr NJ Motseki (Executive Manager: Public Safety and Transport) **BE APPOINTED** to act as Municipal Manager as from Monday, 3 October 2005.

The Executive Mayor thanked the Acting Municipal Manager Mr RN Pitso for the work done during his acting period. The Executive Mayor also informed Council that he would appoint Acting Municipal Managers out of Heads of Department to rotate on an acting basis as Municipal Manager under his Delegation of Powers.

A63/2005

JOB DESCRIPTIONS (POSITION PROFILES) AND PERFORMANCE AGREEMENTS FOR MACRO ORGANISATIONAL STRUCTURE POSITIONS (AMM) (2/1) (ADDENDUM P 24 : ANNEXURES P 58 – 101)

PURPOSE OF REPORT

To submit the Position Profiles (Job Descriptions) and Performance Agreements for the Macro-level structure to Council for approval.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AMM] That Council **APPROVES** the Job Descriptions (Position Profiles) and Performance Agreements of the Macro-level organisational structure positions.

A64/2005

JOB EVALUATIONS: FOR MACRO ORGANISATIONAL STRUCTURE POSITIONS (AMM) (2/1) (ADDENDUM P 26 : ANNEXURES P 102 – 121)

PURPOSE OF REPORT

To submit the results of the Job Evaluation of position profiles (Job Description) of the positions on the Macro level organisational structure.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AMM]

1. That Council **APPROVES** the results of the Job Analysis of the Job Descriptions (Position profiles) of the positions on the top macro-level Organisational Structure.
2. That the remuneration of the positions on the Macro-level Organisational Structure **BE REFERRED** to the Rules Committee to make a recommendation to Council.

A65/2005

DRAFT SEPARATION POLICY (AMM) (2/1) (ADDENDUM P 28 : ANNEXURES : SEPARATE COVER)

PURPOSE OF REPORT

To submit the Draft Separation Policy to Council for noting.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[AMM]

That Council **TAKES NOTE** of the Draft Separation Policy.

The Draft Separation Policy **BE PUBLISHED** for comment.

That the Draft Separation Policy including the comments **BE SUBMITTED** to the next Council sitting for approval.

A66/2005

MATJHABENG LOCAL MUNICIPALITY: DRAFT ASSETS MANAGEMENT POLICY (6/8/B) (ACFO) (ADDENDUM P 30 : ANNEXURES : SEPARATE COVER)

PURPOSE OF REPORT

To submit the Draft Separation Policy to Council for noting.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [ACFO]
1. That Council **NOTES** the Draft Assets Management Policy.
 2. That the Draft Assets Management Policy **BE PUBLISHED** for comments.
 3. That the Draft Assets Management Policy **BE RE-SUBMITTED** at the next Council sitting having included all inputs

A67/2005

MONTHLY FINANCIAL REPORT: MAY 2005 TO AUGUST 2005 (6/12/2/1) (ACFO) (FURTHER ADDENDUM P 31 : ANNEXURES P 122 – 161)

PURPOSE OF THE REPORT

To inform Council regarding the financial results for the period 01/05/2005 to 31/08/2005.

COUNCIL RESOLVED (27 SEPTEMBER 2005)

- [AMM]
1. That the Council **TAKES NOTE** of the Monthly Financial Report May 2005 to August 2005
- [ACFO]
2. That the Acting Chief Financial Officer **BE REQUESTED TO RE-SUBMIT** the report at the next Council Meeting in order to enable Councillors to submit inputs, seeing that the report was received late by Councillors.

A68/2005

REPORT ON DECISIONS TAKEN UNDER DELEGATED POWERS (3/1/2) (AMM)
(EXECUTIVE MAYOR'S REPORT PAGE 1 – 31)

COUNCIL RESOLVED (27 SEPTEMBER 2005)

[FILE]

That the resolutions taken by the Executive Mayor under delegated powers as they appear on the Annexures marked Executive Mayor's Report i.e. MC35/2005 to MC40/2005, MC43/2005 to MC45/2005, MC47/2005 to MC51/2005 and MC53/2005, MC54/2005 to MC55/2005 and MC58/2005 to MC59/2005, MC60/2005 to MC68/2005, MC70/2005 to MC72/2005, MC/73/2005 to MC77/2005 and MC78/2005 to MC95/2005 **BE APPROVED and CONFIRMED.**