

MATJHABENG



MUNICIPALITY

REQUEST FOR PROPOSAL (RFP)

RFP NO:01/04/2015

REQUEST FOR PROPOSALS: RFP NO: 01/04/2015 MANAGEMENT OF RENTAL STOCK

Prospective Bidders are hereby invited to submit their proposals for management of municipal rental stock

1. OBJECTIVES

- Proper management of all municipal rental stock
- Revenue recovery from all municipal rental stock
- Maintenance of all municipal rental stock

2. SCOPE OF WORK.

- Drawing an analysis of what the municipality is currently being charged by Eskom and Sedibeng water in comparison to the income derived from the rental stock, by conducting this analysis competitive bidder has to come up with ways that will ensure municipality is making profit and also the municipality is maintaining its rental stock
- The department of human settlement is going to build around 270 000 houses around matjhabeng, after completion of these units, the department is going to hand over to the municipality, competitive bidder has to also capacitate delegated employees with skills to run those developments.
- The competitive bidders have to come up with ways that will ensure the municipality maintains and makes profit out of the rental stock.
- After the duration of this project the municipality must be capacitated with all the skills and training relating to rental stock management.

3. REQUIRED EXPERTISE.

The bidder must demonstrate and submit proof in the proposal of the knowledge and expertise of:

Functionality Criteria:

FUNCTIONALITY CRITERIA	SCORES
Company Experience	30
Proof of registration with Professional Bodies (attach proof)	20
Financial Service Board Certificate	20
Methodology and approach	30

NB! The minimum qualifying score is 60 points and bidders who fail to obtain 60 points will not be evaluated further.

RFP documents in sealed envelopes quoting the RFP number, RFP description and addressed to the Municipal Manager, Matjhabeng Local Municipality, P.O. Box 708, Welkom 9460 must be deposited in the Tender Box, placed at the entrance of Municipality Offices (Main Building) Corner of Ryk Street and State

way, Civic Centre, Welkom or send by mail to the afore-mentioned address. Bids will be opened in public immediately after the closing date and time.

Closing Date and Time: Friday 15th May 2015 at 12h00
Compulsory briefing session: Thursday 30th April 2015 @ 09h00 at T.S Du Plessis Hall

Enquiries may be directed to: Mr. Saint Sejake 057 916 7416 and Mr. Kenny Mokhonoane 057 916 7416

Bidders should take note of the following:

1. Failure to complete all supplementary/requested information will result in the bid being deemed null and void.
2. Bidders are required to submit B-BBEE Verification Certificate with SANAS Logo, for Exempted Micro Enterprise (EME) must submit certificate issued by registered auditors, accounting officers with practice number or accredited verification agency in order to claim preferential points.
3. Supply Chain Management Policy objectives of Matjhabeng Local Municipality will be applied.
4. Bidders must submit valid and original Tax Clearance Certificate.
5. Bidders must submit certified copy of company registration certificate.
6. No faxed copies or e-mails or late bids will be considered.
7. Bids will be evaluated in terms of the Preferential Procurement Policy Framework Act 90/10.
8. The lowest or any bid will not necessarily be accepted and the Municipality reserves the right to accept any bid wholly or partially.
9. Bidders must Submit Municipal Service Account/Lease Agreement.
10. Bidders must attach Company Profile.

ADV. Mothusi Lepheana

Notice No: 34/2015

Municipal Manager