



REQUEST FOR PROPOSAL

MUNICIPALITY | MUNISIPALITEIT | UMASIPALA | MMASEPALA

RFP NO	DESCRIPTION	EVALUATION CRITERIA	PRICE PER DOCUMENT(Non Refundable)	CIDB GRADING	COMPULSORY BRIEFING SESSION	CONTACT PERSON (TECHNICAL)	CLOSING DATE & TIME
04/09/2017	Request for Proposal: Sort-Term Insurance Portfolio for Matjhabeng Local Municipality	80/20 80– Price 20 – BBBEE Functionality Criteria inside tender document	R 300.00	N/A	N/A	Mr. Saint Sejake Tel: 057 391 3156	Monday 30 th October 2017 @ 12h00
Documents are available from:		All Tender documents to be submitted at:					
Supply Chain Management Offices Main Building, 1 st floor Room 121 C/O Ryk and StateWay Welkom 9460		Matjhabeng Local Municipality In the Tender Box placed at the entrance of Municipality offices C/O Ryk and Stateway Street Civic Centre Welkom					
		All bid documents are available from Wednesday, 20 October 2017					
All SCM related queries must be directed to:		Thembi Xaba & Sylvia Malgas at the following telephone numbers: 057 391 3213 & 057 391 3260					



TENDERS

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Minimum Requirements:

1. Bidders must submit Tax compliance verification pin on a SARS letterhead.
2. In the case of the Joint venture valid and Tax compliance verification pin of all parties must be attached.
3. Certified Copy of Company Registration Certificate reflecting names and identity numbers of active shareholding must be attached (Except for sole traders and partnerships).
4. Copy of JV agreement (in case of JV) must be attached.
5. Municipal Rates & Taxes Clearance Certificate not older than 30 days or a lease agreement must be attached.
5. All supplementary / compulsory forms contained in the bid document must be completed and signed in full.
6. Failure to comply with the above mentioned conditions may invalidate your bid.
7. Bidders must attach certified or original BBBEE Verification certificate in case of Joint Venture bidders must submit consolidated BBBEE score card.

Please Note:

1. Section 217 of the constitution of the Republic of South Africa requires an organ of state to contract for goods and services in accordance with a system which is fair, equitable, transparent, competitive and cost effective.
2. **No bid(s) will be accepted from a person in the service of the state.**
3. No telegraphic, telefax and late bids will be accepted.
4. The lowest bid / proposal will not necessarily be accepted and the Municipality reserves the right to accept where applicable a part or portion of any bid or where possible accepts bids or proposals from multiple bidders.
5. Municipal Supply Chain Management policy and Preferential Procurement policy Framework Act No 5 of 2000 and its regulations will be applied.

APPROVED BY:

MUNICIPAL MANAGER
THABISO TSOAELI

Notice 40/2017