



REGISTRATION OF CONSULTANTS TO REGISTER ON A DATABASE OF PROFESSIONAL SERVICE PROVIDERS

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Matjhabeng Local Municipality invites Professional Service Providers (Consultants) to register on the Database of Professional Services; Bidders will receive SBD4, SBD8 and SBD9 from Room 121 at Matjhabeng Local Municipality Main Building, Welkom during working hours from 07:30 to 16:00. Professional Service providers must pay R 200.00 (Non-Refundable) as a registration fee and attach proof of payment together with registration forms.

To be registered on the Database of Professional Services (Consultants) must submit the following Documents

- Certified Copy of Company Registration Certificate.
- Original and Valid Tax Clearance Certificate (**SARS**).
- Proof of Registration with Relevant Professional Bodies.
- **B-BBEE** Status Level Certificate (SANAS Accredited).
- Credit Rating and Verification from the Bank.
- Municipal Billing Clearance Certificate/Lease Agreement.
- Company Profile.
- I.D Copies of Directors of the Company (Certified).
- Curriculum Vitae (CV) of Key Personnel.
- Previous Experience.
- Declaration of Interest (**SBD4**) must be Fully Completed.
- Declaration of Bidder's Past SCM Practices (**SBD8**) must be Fully Completed.
- Certificate of Independent Bid Determination (**SBD9**) must be Fully Completed.

Database Registration Documents must be submitted to **Supply Chain Management Unit**, Room 121 at Matjhabeng Municipality Main Building, Welkom.

Contact person: Lawrence Springkaan @ (057) 391 3212

Professional Service Providers must submit their Registration on the Panel of Professional Service Providers in one or more of the following multidisciplinary competency areas to be used as and when required:

- Civil Engineering.
- Electrical Engineering.
- Town and Regional Planning.
- Quantity Surveyor.
- Project Management.
- Monitoring and Evaluation.
- Financial Services.
- Data Cleansing and Management.
- Information Communication Technology.
- Qualitative and Quantitative Research.
- Environmental Management Services.
- Data Cleansing/Purification.
- Printing and Publication.
- Local Economic Development.
- Auditing
- Human Resource Management.
- Training and Development.
- Policy Development.

**MUNICIPAL MANAGER
ADV. M LEPHEANA
Notice: 100/2014**